



Pennsylvania  
Office of Open Records

## Standard Right-to-Know Law Request Form

Please read carefully. Complete this form and retain a copy of **both** pages; this copy may be required if an appeal is filed. You have 15 business days to appeal after a request is denied or deemed denied. More information about the RTKL is available at <https://www.openrecords.pa.gov>. In most cases, a completed RTKL request form is a public record.

SUBMITTED TO AGENCY NAME: City of DuBois, Pa. (Attn: AORO)

Date Request Submitted: 1/12/25 Submitted via:  Email  U.S. Mail  Fax  In Person

**PERSON MAKING REQUEST:**

Full Name: Judith Suplizio

Company (if applicable): \_\_\_\_\_

Please send response via:  Email  U.S. Mail

*If you wish to obtain records that only exist in hard copy, or must be provided on an electronic storage device, you may be required to provide a mailing address to the agency. See Section 703.*

Email: [REDACTED]

Mailing Address: 314 Hamor Street

City: DuBois State: Pa Zip: 15801 Telephone: [REDACTED]

How do you prefer to be contacted if the agency has questions?  Telephone  Email  U.S. Mail

**By checking this box, I affirm that my full name and contact information is true and correct, and that I am a legal resident of the United States. I understand that failure to check this box may result in the denial of my request and the dismissal of any appeal filed with the Office of Open Records.**

**RECORDS REQUESTED:** Provide as much detail as possible, including subject matter, time frame, and type of record sought. RTKL requests must seek records, not ask questions. Use additional pages if necessary.

RTK #015...CITY BANK ACCOUNTS

With respect to the three part balancing test as noted in Pa. Dept of Education v Pittsburgh Post Gazette (subject matter, scope, and timeframe) this RTK records' request is so simplified. In accordance with Pa RTK Law the subject matter is "Bank accounts" for any and all banks doing business with the City of DuBois, The scope's discrete set of documents is "City Bank Accounts", and the "timeframe fluid prong" is also simple (and most fluid) as "starting in 1960". In accordance with Mollick v Township of Worcester the specificity is simple..."Bank Accounts".

*Form continues on page 2. Retain a copy of **both** pages.*

**RECORDS REQUESTED (continued):**  
RTK 015(cont.)

For now, we do not want each and every financial record creating an un-necessary burden on the City as incorrectly referenced in your Mollick v Worcester citing.

In accordance with Pa RTK Law, and considering Mollick v Township of Worcester and Pa Dept of Education v Pittsburgh Post Gazette this RTK Request is both simple and specific causing little burden (contradicting your references) with a simple subject (City of DuBois Bank Accounts), a specific and simple scope (Bank Accounts identified by the City's EIN), and a simple/specific timeframe...(from 1960 to time now).

Simply as the account owner, request each bank the city has done any business with since 1960 for a simple listing of all city bank accounts, sorting on the city's EIN Number. Once we receive this simple listing as a base, we will sort further in steps in order to be in compliance with your referenced Pittsburgh Post Gazette and Mollick cases.

This is not a hard request. Get guidance from both your Treasurer and Finance Leadership..... Please provide a simple listing of all city bank accounts (that is a simple bank account) that used and referenced the City's EIN since 1960.

**DO YOU WANT COPIES?**    Yes, printed    Yes, electronic    No, in-person inspection

*Records shall be provided in the medium requested if they exist in that medium; otherwise, they shall be provided in the medium in which they exist. See Section 701. Your request may require payment or prepayment of fees. View the Official RTKL Fee Schedule for more details.*

**I understand that my request may incur fees. Notify me before further processing if fees will be more than  \$100 (or)  \$\_\_\_\_\_.**

Do you want certified copies?    Yes (*may be subject to additional costs*)    No

**ITEMS BELOW THIS LINE FOR AGENCY USE ONLY**

---

Tracking: \_\_\_\_\_ Date Received: \_\_\_\_\_ Response Due (5 bus. days): \_\_\_\_\_

30-Day Ext.?    Yes    No (If Yes, Final Due Date: \_\_\_\_\_) Actual Response Date: \_\_\_\_\_

Request was:    Granted    Partially Granted & Denied    Denied   Cost to Requester: \$ \_\_\_\_\_

Appropriate third parties notified and given an opportunity to object to the release of requested records.

***Retain a copy of both pages of this Form.***



## CITY OF DUBOIS, PENNSYLVANIA

PO BOX 408 16 W. SCRIBNER AVE. DUBOIS, PENNSYLVANIA 15801

TELEPHONE: 814-371-2000

FAX: 814-371-1290

January 14, 2025

Judith Suplizio  
314 Hamor Street  
DuBois, PA 15801

Dear Ms. Suplizio,

Thank you for writing to the City of DuBois with your request for information pursuant to the Pennsylvania Right-To-Know law. On January 13, 2025, we received your request for Bank Accounts for any and all banks using City EIN number since 1960.

Pursuant to Section 902(a) of the Right to Know Law, the City of DuBois requires an additional 30 days to respond to the request:

- A timely response to the request cannot be accomplished due to bona fide and specified staffing limitations.

The City of DuBois expects to respond to your request on or before February 12, 2025.

Respectfully,

Lisa Hagberg  
Interim City Manager  
City of DuBois, Clearfield County

LH/cls



# CITY OF DUBOIS, PENNSYLVANIA

PO BOX 408 16 W. SCRIBNER AVE. DUBOIS, PENNSYLVANIA 15801

TELEPHONE: 814-371-2000

FAX: 814-371-1290

January 29, 2025

Judith Suplizio  
314 Hamor Street  
DuBois, PA 15801

Ms. Suplizio,

The City of DuBois ("the City") acknowledges receipt of your request submitted on January 12, 2025 ("the request") under the Right to Know Law ("RTKL"), Act of February 14, 2008, P.L. 6, 65 P.S. §§ 67.101-67.3104. Upon review, the request is denied.

The "records requested" section of the request seeks a "listing of all city bank accounts . . . that used and referenced the City's EIN since 1960."

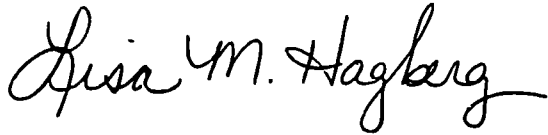
The RTKL provides that records of an agency relating to or resulting in a criminal investigation are exempt from access and disclosure. 65 P.S. § 67.708(b)(16) provides, in relevant part, that "the following are exempt from access by a requester under [the Right to Know Law] . . . A record of an agency relating to or resulting in a criminal investigation, including . . . (vi) [a] record that, if disclosed, would do any of the following . . . (A) [r]eveal the institution, progress or result of a criminal investigation." "[I]nvestigative information" is defined as "[i]nformation assembled as a result of the performance of any inquiry, formal or informal, into a criminal incident or an allegation of criminal wrongdoing...." 18 Pa.C.S.A. § 9102.

"Bank accounts that used and referenced the City's EIN" constitute records of the City relating to and resulting not only in a criminal investigation, but also resulting in *several federal indictments that are pending and ongoing*; in addition, the subject matter of "bank accounts that used and referenced the City's EIN" represents information assembled as a result of the performance of a formal inquiry into a criminal incident *and* allegations of criminal wrongdoing.

Here, the records requested are exempt from disclosure and access under Section 708(b)(16) of the RTKL. Therefore, the request is denied.

If you wish to appeal the denial of your request, you must file an appeal with the Pennsylvania Office of Open Records within fifteen (15) days from the date of this written response issued by the City. Further instructions for filing an appeal to the Pennsylvania Office of Open Records can be found at <https://www.operecords.pa.gov>.

Respectfully,

A handwritten signature in black ink that reads "Lisa M. Hagberg". The signature is written in a cursive style with a large initial "L" and a distinct "M".

Lisa Hagberg  
Interim City Manager  
City of DuBois, Clearfield County

LH/cls