



CITY OF DUBOIS, PENNSYLVANIA

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City Council Meeting Minutes – December 23, 2024

NOTES: Due to renovations at the Municipal Building, all meetings beginning November 12, 2024, will be held at the Third Ward Firehall until further notice.

Third Ward Firehall, 301 First Street, DuBois, Pennsylvania on Monday, December 23, 2024, at 6 p.m.; Council convened at their regular City Council Meeting with Mayor Pat Reasinger in the Chair. Other Council Members present were James Aughenbaugh, Shane Dietz, Elliot Gelfand and Jennifer Jackson. Also present were: City Solicitor Associate, Matthew Gieg; Co-City Managers Lisa Hagberg and Benjamin Kafferlin; Public Works Superintendent, Scott Farrell; Interim Police Chief, Shawn McCleary; and Administrative Secretary, Korbi Slocum.

Immediately following the 2nd Public Hearing, the meeting was called to order at 6:00 p.m. and the Pledge of Allegiance was led by Reasinger.

Roll Call

All Council members were present.

Announcements

January's Dumpster Day will be held on January 8, 2025, due to the holiday falling on the first Wednesday.

Executive Session

Council met in Executive Session prior to discuss the 2025 Budget and skill games.

Public Comments on Agenda Items Only

No comments.

Consent Agenda

Reasinger explained that, going forward, all minutes and invoices will be voted on in one motion. Tonight's consent agenda includes minutes from both the 1st Public Hearing and Regular Council meeting from December 9, 2024; and the Check Register (\$174,650.71), Auto Drafts (\$51,043.69), Non-Uniform Pension Transfer (\$902,272.00) and PennVEST (\$1,316,156.77) payments totaling \$2,444,123.17.

The motion was made by Jackson and seconded by Dietz to approve the Consent Agenda. Roll call was as follows: Dietz, yea; Aughenbaugh, yea; Jackson, yea; Gelfand, yea; Reasinger, yea. Motion passed 5-0.

SPECIAL PRESENTATION

2025 Musicfest – Denny Skraba

Skraba is interested in planning 2025's concert series. Dan Wallace will again do the sound. He is requesting an allotment of \$9,000.00. The amount budgeted is \$8,000.00. Skraba requested someone look into the bird dropping issue on the stage and consider putting up netting.

UNFINISHED BUSINESS

Council Bill No. 1985 – 2025 Budget

The motion was made by Jackson and seconded by Gelfand to approve Council Bill No. 1985 which becomes Ordinance No. 1882. Roll call was as follows: Dietz, yea; Aughenbaugh, yea; Jackson, yea; Gelfand, yea; Reasinger, yea. Motion passed 5-0.

Council Bill No. 1986 – 2025 Tax Levy

The motion was made by Aughenbaugh and seconded by Dietz to approve Council Bill No. 1986 which becomes Ordinance No. 1883. Roll call was as follows: Dietz, yea; Aughenbaugh, yea; Jackson, yea; Gelfand, yea; Reasinger, yea. Motion passed 5-0.

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Council Bill No. 1987 – Sewer Rates
The motion was made by Aughenbaugh and seconded by Jackson to approve Council Bill No. 1987 which becomes Ordinance No. 1884. Roll call was as follows: Dietz, yea; Aughenbaugh, yea; Jackson, yea; Gelfand, no; Reasinger, yea. Motion passed 4-1.

Council Bill No. 1988 – Water Rates
The motion was made by Gelfand and seconded by Dietz to approve Council Bill No. 1988 which becomes Ordinance No. 1885. Roll call was as follows: Dietz, yea; Aughenbaugh, yea; Jackson, yea; Gelfand, yea; Reasinger, yea. Motion passed 5-0.

Council Bill No. 1989 – Library Ordinance Amendment
The motion was made by Jackson and seconded by Aughenbaugh to approve Council Bill No. 1989 which becomes Ordinance No. 1886. Roll call was as follows: Dietz, yea; Aughenbaugh, yea; Jackson, yea; Gelfand, yea; Reasinger, yea. Motion passed 5-0.

NEW BUSINESS
Resolution No. 2024-0399 – Amusement Tax Fee
This resolution sets the fee consistent with the City ordinance for mechanical amusement devices. The fee effective January 1, 2025, will be \$500.00 per machine offered for public. This fee is for mechanical skill gaming machines only; it does not apply to pool tables, claw machines, etc. The motion was made by Gelfand and seconded by Jackson to approve Resolution No. 2024-0399 setting the annual fee for mechanical amusement devices at \$500.00 per machine effective January 1, 2025. Roll call was as follows: Dietz, yea; Aughenbaugh, yea; Jackson, yea; Gelfand, yea; Reasinger, yea. Motion passed 5-0.

Resolution No. 2024-0398 – 2025 Meeting Schedule
This resolution sets the City Council and Consolidation Joint Board meeting schedule for 2025. Because of Consolidation, all decisions must be approved by the Consolidation Joint Board and ratified by the individual municipalities immediately following. Sandy Township Supervisors can drop down to one meeting a month; however, per City ordinance, DuBois must continue to hold two monthly meetings. One of those meetings will be a work session and/or regular meeting nine (9) days prior to the Consolidation Joint Board meeting. Some meetings will be on the first Monday of the month (April, July and October) while the remaining meetings will be on the second Monday. The motion was made by Aughenbaugh and seconded by Jackson to approve Resolution No. 2024-0398 setting the 2025 Meeting Schedule with the amendment the wording be changed to “work session and/or regular meeting”. Roll call was as follows: Dietz, yea; Aughenbaugh, yea; Jackson, yea; Gelfand, yea; Reasinger, yea. Motion passed 5-0.

Personnel – Human Resources Position
The Co-Managers are requesting approval to create, post and fill a full-time exempt Human Resources Administrator position with a salary of up to \$70,000.00. This is a critical position going into consolidation because there will be approximately 90 employees; it will cover risk, safety and all the laws and policies involved with human resources – both union and non-uniform employees. The motion was made by Jackson and seconded by Gelfand to approve full-time Human Resources position as explained. Roll call was as follows: Dietz, yea; Aughenbaugh, yea; Jackson, yea; Gelfand, yea; Reasinger, yea. Motion passed 5-0.

Public Comments
Deb Mechling – Monroe Street
Asked how many skill games currently are in the City, the fee currently charged by Sandy Township for skill games and what the additional money would be earmarked for.

Charlie Mechling, Monroe Street
Wanted an update on his request for improved signage on the Boulevard for Route 219. He mentioned the truck driver who hit the traffic light pole causing damage and suggested reflective tape be put on the pole for better visibility. The signage on the overhead pole was removed and the lights adjusted to counter the weight until the state replaces the light in the spring.

Linda London – Rumbarger Avenue
For public safety, are metal detectors part of the renovation plans at the Municipal Building.

Council Member Comments
Councilman Dietz
Thanked everyone for their support throughout the year. Merry Christmas.

Councilman Gelfand
Merry Christmas, Happy Holidays, and a safe and healthy New Year.

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Mayor Reasinger

Merry Christmas to all and to all a good night.

Councilwoman Jackson

Merry Christmas and Happy Hanukkah. Have a great year.

Councilman Aughenbaugh

We appreciate everyone's support. Merry Christmas and Happy Holiday. Looking forward to a new year.

Adjourn

There being no further business to transact, the motion was made by Jackson and seconded by Aughenbaugh that Council adjourn. Roll call was as follows: Dietz, yea; Aughenbaugh, yea; Jackson, yea; Gelfand, yea; Reasinger, yea. Motion passed 5-0.

ATTEST:

Karbi Slocum

APPROVED:

Gina M. Hagberg

RESOLUTION NO. 2024-0398

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBOIS APPROVING THE
PROGRAM MODIFICATION TO THE
FY 2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

WHEREAS, the City of Dubois is a recipient of Community Development Block Grant (CDBG) funds through the Commonwealth of Pennsylvania under the State Act 179; and

WHEREAS, the Pennsylvania Department of Community and Economic Development (PA DCED) has provided a grant to the City of Dubois under the FY 2023 CDBG Program to address the housing, community and economic development needs in the City; and

WHEREAS, there is a need to reallocate a balance of funds to address the needs in the City; and

WHEREAS, the City's staff and Consultant have prepared a Program Modification which consists of the following:

FY 2023 CDBG Program Year

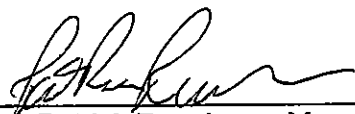
1. Delete the Quarry Avenue and Robinson Street Waterline Improvements Project line item activity in the amount of \$253,134.00.
2. Add a new activity to fund a Waterline Improvements Project on portions of Orient Avenue, Division Street, North Court, and South Court in the amount of \$253,134.00.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Dubois, hereby approves the proposed program modification to the FY 2023 CDBG Program Year and authorizes the filing of said modification with the PA Department of Community and Economic Development; and

BE IT FURTHER RESOLVED that the Mayor of the City of Dubois is authorized to execute all necessary documents on behalf of the City of Dubois in regard to the Pennsylvania Community Development Block Grant Program; and furthermore, is authorized and made responsible for performing the overall coordination and administration of the City's FY 2023 Community Development Block Grant Program.

RESOLVED into a Resolution this 9th day of December 2024.

CITY OF DUBOIS, PA

By: 
Hon. Patrick Reasinger, Mayor
and President of City Council

ATTEST:

By: Korbi Slocum