



Pennsylvania
Office of Open Records

Standard Right-to-Know Law Request Form

Please read carefully. Complete this form and retain a copy of both pages; this copy may be required if an appeal is filed. You have 15 business days to appeal after a request is denied or deemed denied. More information about the RTKL is available at <https://www.openrecords.pa.gov>. In most cases, a completed RTKL request form is a public record.

SUBMITTED TO AGENCY NAME: CITY OF DUBOIS, PENNSYLVANIA (Attn: AORO)

Date Request Submitted: 12/9/24 Submitted via: Email U.S. Mail Fax In Person

PERSON MAKING REQUEST:

Full Name: JUDITH SUPLIZIO

Company (if applicable): _____

Please send response via: Email U.S. Mail

If you wish to obtain records that only exist in hard copy, or must be provided on an electronic storage device, you may be required to provide a mailing address to the agency. See Section 703.

Email: [REDACTED]

Mailing Address: 314 Hamor Street

City: DuBois State: Pa Zip: 15801 Telephone: [REDACTED]

How do you prefer to be contacted if the agency has questions? Telephone Email U.S. Mail

By checking this box, I affirm that my full name and contact information is true and correct, and that I am a legal resident of the United States. I understand that failure to check this box may result in the denial of my request and the dismissal of any appeal filed with the Office of Open Records.

RECORDS REQUESTED: *Provide as much detail as possible, including subject matter, time frame, and type of record sought. RTKL requests must seek records, not ask questions. Use additional pages if necessary.*
During the 12-9-24 Council Meeting, The Mayor of DuBois stated that engaging the current Interim Manager Services Agreement is now "cheaper than the way it was done before."

Please provide the public record using actual historical cost data with equivalent comparative economic analysis that supports this public statement and bizarre conclusion.

Form continues on page 2. Retain a copy of both pages.

RECORDS REQUESTED (continued):

Only a simple economic study can support this public statement. Please provide both the study and a documented Letter of Attest signed by each member of this council that documents their evaluation, understanding, agreement, and support of this analysis and mayoral statement.

DO YOU WANT COPIES? Yes, printed Yes, electronic No, in-person inspection

Records shall be provided in the medium requested if they exist in that medium; otherwise, they shall be provided in the medium in which they exist. See Section 701. Your request may require payment or prepayment of fees. View the Official RTKL Fee Schedule for more details.

I understand that my request may incur fees. Notify me before further processing if fees will be more than \$100 (or) \$_____.

Do you want certified copies? Yes (may be subject to additional costs) No

ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: _____ Date Received: _____ Response Due (5 bus. days): _____

30-Day Ext.? Yes No (If Yes, Final Due Date: _____) Actual Response Date: _____

Request was: Granted Partially Granted & Denied Denied Cost to Requester: \$ _____

Appropriate third parties notified and given an opportunity to object to the release of requested records.

Retain a copy of both pages of this Form.



CITY OF DUBOIS, PENNSYLVANIA

PO BOX 408 16 W. SCRIBNER AVE. DUBOIS, PENNSYLVANIA 15801

TELEPHONE: 814-371-2000

FAX: 814-371-1290

December 13, 2024

Judith Suplizio
314 Hamor Street
DuBois, PA 15801

Dear Ms. Suplizio,

Thank you for writing to the City of DuBois with your request for information pursuant to the Pennsylvania Right-To-Know law. On December 9, you requested records related to a comparative economic analysis supporting the Mayor's statement at the 12/9/2024 Council meeting.

Pursuant to Section 902(a) of the Right to Know Law, the City of DuBois requires an additional 30 day to respond to the request:

- A timely response to the request cannot be accomplished due to bona fide and specified staffing limitations.

The City of DuBois expects to respond to your request on or before January 9, 2025.

Respectfully,

Lisa Hagberg
Interim City Manager
City of DuBois, Clearfield County

LH/cls

Affidavit

I, Lisa Hagberg ("Affiant"), being duly sworn according to law, depose, state, and verify that I am the acting City Manager for the City of DuBois, Clearfield County, Pennsylvania, and that I am authorized to make this Affidavit on behalf of the City of DuBois in my capacity as acting City Manager for the City of DuBois. As Affiant, I am submitting this Affidavit to verify certain facts contained in the City of DuBois' written response to the right-to-know request of Judith Suplezio dated December 9, 2024 ("the request").

Regarding the request, I hereby depose, state, and verify as follows:

- That I reviewed the request with Matthew P. Gieg, Esquire, of Dillon McCandless King Coulter & Graham L.L.P., assistant solicitor for the City of DuBois;
- That the documents requested in the request do not exist;
- That, based upon the fact that the records requested do not exist, the determination was made to deny the request in its entirety; and
- That the determination to deny the request because the alleged records sought in the request do not exist are based upon my verified statements made herein.

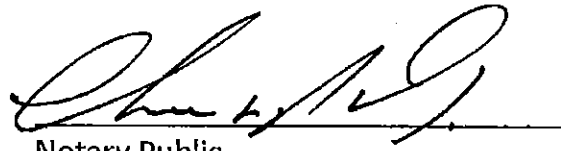


Lisa Hagberg
City Manager
City of DuBois, Clearfield County, PA

COMMONWEALTH OF PENNSYLVANIA : SS
COUNTY OF CLEARFIELD :

On this, the 24 day of December, 2024, before me, a Notary Public, the undersigned officer, personally appeared Lisa Hagberg, City Manager for the City of DuBois, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within Affidavit, and acknowledged that she executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.



Notary Public

My Commission Expires:

