### Standard Right-to-Know Law Request Form

Please read carefully. Complete this form and retain a copy of <u>both</u> pages; this copy may be required if an appeal is filed. You have 15 business days to appeal after a request is denied or deemed denied. More information about the RTKL is available at <a href="https://www.openrecords.pa.gov">https://www.openrecords.pa.gov</a>. In most cases, a completed RTKL request form is a public record.

(Attn: AORO)

SUBMITTED TO AGENCY NAME: City of DuBois

Date Request Submitted: 10/31/24 Submitted via: □ Email □ U.S. Mail □ Fax □ In Person				
PERSON MAKING REQUEST:				
Full Name: Thersa Suplizio				
Company (if applicable):				
Please send response via: ■ Email □ U.S. Mail				
If you wish to obtain records that only exist in hard copy, or must be provided on an electronic storage device, you may be required to provide a mailing address to the agency. See Section 703.				
Email				
Mailing Address: 314 Hamor Street				
City: <u>DuBois</u> State: <u>PA</u> Zip: <u>15801</u> Telephone:				
How do you prefer to be contacted if the agency has questions? ■ Telephone □ Email □ U.S. Mail				
■ By checking this box, I affirm that my full name and contact information is true and correct, and that I am a legal resident of the United States. <u>I understand that failure to check this box may result in the denial of my request and the dismissal of any appeal filed with the Office of Open Records.</u>				

RECORDS REQUESTED: Provide as much detail as possible, including subject matter, time frame, and type of record sought. RTKL requests must seek records, not ask questions. Use additional pages if necessary.

On 9/20/24, I submitted a RTK for documentation of where money went from the police locker room fund. I also requested the date or some type of documentation on when this was approved. Documents of the money being moved from Mid Penn bank and then deposited into the general fund were provided, but there are no minutes or documentation on when this was approved or who approved it.

Please provide the documentation on the approval for \$152,143.78 to be moved out of the police locker room fund.

Form continues on page 2. Retain a copy of both pages.

RECORDS REQUESTED (continued):
DO YOU WANT COPIES? ☐ Yes, printed ■ Yes, electronic ☐ No, in-person inspection
Records shall be provided in the medium requested if they exist in that medium; otherwise, they shall be provided in the medium in which they exist. See Section 701. Your request may require payment or prepayment of fees. View the <u>Official RTKL Fee Schedule</u> for more details.
I understand that my request may incur fees. Notify me before further processing if fees will be more than $\Box$ \$100 (or) $\Box$ \$\frac{10.00}{\Boxes}.
Do you want <u>certified copies</u> ? $\square$ Yes (may be subject to additional costs) $\blacksquare$ No
ITEMS BELOW THIS LINE FOR AGENCY USE ONLY
Tracking: Date Received: Response Due (5 bus. days):
30-Day Ext.? 🗆 Yes 🗖 No (If Yes, Final Due Date:) Actual Response Date:
Request was:  Granted Partially Granted & Denied Cost to Requesters \$

Retain a copy of <u>both</u> pages of this Form.

 $\square$  Appropriate third parties notified and given an opportunity to object to the release of requested records.



## CITY OF DuBOIS, PENNSYLVANIA

P.O. BOX 408

16 W. SCRIBNER AVE.

DuBOIS, PENNSYLVAN IA 15801

TELEPHONE: (814)371-2000 FAX: (814)371-1290

November 6, 2024

VIA EMAIL

Ms. Theresa Suplizio 314 Hamor Street DuBois, PA 15801



Dear Ms. Suplizio,

Thank you for writing the City of DuBois with your request for information pursuant to the Pennsylvania Right-To-Know law.

On October 31, 2024, you requested documentation on the approval for \$152,143.78 to be moved out of the police locker room fund.

Pursuant to Section 902(a) of the Right to Know Law, the City of DuBois requires an additional 30 days to respond to the request:

• A timely response to the request cannot be accomplished due to bona fide and specified staffing limitations.

The City of DuBois expects to respond to your request on or before December 6, 2024.

Respectfully,

Shawn Arbaugh City Manager

City of DuBois, Clearfield County



# CITY OF DuBOIS, PENNSYLVANIA

P.O. BOX 408

16 W. SCRIBNER AVE.

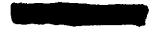
DuBOIS, PENNSYLVAN IA 15801

TELEPHONE: (814)371-2000 FAX: (814)371-1290

November 15, 2024

VIA EMAIL

Ms. Theresa Suplizio 314 Hamor Street DuBois, PA 15801



Dear Ms. Suplizio,

Thank you for writing the City of DuBois with your request for information pursuant to the Pennsylvania Right-To-Know law.

On October 31, 2024, you requested documentation on the approval for \$152,143.78 to be moved out of the police locker room fund.

Your request has been granted and the responsive records are attached.

Respectfully,

Shawn Arbaugh City Manager

City of DuBois, Clearfield County

Enclosure

"Gateway To Big Game Country"

### Prior Year Income Used

Water Loan Account	947,318.98	
Maple Avenue	812,488.22	
Fields	743,224.07	
Police Locker Room	151,672.86	*Herm (We needed cash)
К9	22,951.28	
COVID I	385,392.04	
COVID II	220,751.79	
STP Design Loan	97,498.99	

### Funds Due to GF Received December

	3.956.760.73
Fire Depart Fire Truck	175,462.50
Fire Truck Grant	400,000.00