



CITY OF DUBOIS, PENNSYLVANIA

16 W. SCRIBNER AVE. • P.O. BOX 408 • DUBOIS, PENNSYLVANIA 15801

TELEPHONE: (814) 371-2000, Ext. 135
FAX: (814) 371-1290

PUBLIC RECORD REVIEW/DUPLICATION REQUEST

Print Legibly, unreadable requests cannot be processed.

Requester's Name: Theresa Suplizio Date of Request: 9/10/2024

Requester's Address: _____

Requester's Telephone No. _____ Fax No. _____

I request: Review Duplication (Check applicable Box) of the following records:

IMPORTANT: You must identify or describe the records with sufficient specificity to enable the City of DuBois to determine which records are being requested. Use additional sheets if necessary. A fee of .25¢ per page will be charged for duplication services.

List of people who met with you for a private meeting at the city building from 6/1/24 - present

What business was discussed?

Theresa Suplizio

Signature of Requester

This request may be submitted in Person, by Mail to:

Shawn Arbaugh, City Manager
City of DuBois
16 W. Scribner Ave
PO Box 408
DuBois, PA 15801

By Fax: (814) 371-1290 (or) By Email: info@duboispa.gov



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September 16, 2024

VIA EMAIL

Ms. Theresa Suplizio
314 Hamor Street
DuBois, PA 15801

████████████████████
Dear Ms. Suplizio,

Thank you for writing the City of DuBois with your request for information pursuant to the Pennsylvania Right- To-Know law.

On September 10, 2024, you submitted a right-to-know request for a list of people who the manager met with for a private meeting at the city building from 6/1/24 – present. After receiving your request, we conducted a good faith, thorough search of the City of DuBois records. We have determined that DuBois does not possess any responsive documents related to your request.

You have a right to appeal this in writing to: Office of Open Records, 333 Market St., 16th Floor, Harrisburg, PA 17101-2234. Appeals can also be filed online at the Office of Open Records website, <https://www.openrecords.pa.gov>.

If you choose to file an appeal you must do so within 15 business days of the mailing date of the agency's response. See 65 P.S. § 67.1101. Please note that a copy of your original Right-to-Know request and this denial letter must be included when filing an appeal. More information about how to file an appeal under the Right-to-Know Law is available at the Office of Open Records website, <https://www.openrecords.pa.gov>.

If you have additional questions, please contact Shawn Arbaugh. This correspondence will serve to close this record with our office as permitted by law.

Respectfully,

A handwritten signature in black ink, appearing to read "Shawn Arbaugh". The signature is written in a cursive, slightly slanted style.

Shawn Arbaugh
City Manager
City of DuBois, Clearfield County

"Gateway To Big Game Country"