



CITY OF DUBOIS, PENNSYLVANIA

16 W. SCRIBNER AVE. • P.O. BOX 408 • DUBOIS, PENNSYLVANIA 15801

TELEPHONE: (814) 371-2000, Ext. 135
FAX: (814) 371-1290

PUBLIC RECORD REVIEW/DUPLICATION REQUEST
Print Legibly, unreadable requests cannot be processed.

Requester's Name: Sofia Wynn _____ Date of Request:
8/6/2024 _____

Requester's Address: 1717 Woodstead Ct Suite 205, The Woodlands, TX 77380

Requester's Telephone [REDACTED] Fax No. _____

I request: Review Duplication (Check applicable Box) of the following records:

IMPORTANT: You must identify or describe the records with sufficient specificity to enable the City of DuBois to determine which records are being requested. Use additional sheets if necessary. A fee of .25¢ per page will be charged for duplication services.

____ All environmentally related information (spills, fires, leaks, etc.) for

82 North Park Place, DuBois, Pennsylvania 15801.

Shawn Arbaugh, City Manager

City of DuBois

16 W. Scribner Ave

Signature of Requester

By Fax, PA 15801 (814) 371-1290 (or) By Email: info@duboispa.gov

This request may be submitted in Person, by Mail to:



CITY OF DuBOIS, PENNSYLVANIA

P.O. BOX 408

16 W. SCRIBNER AVE.

DuBOIS, PENNSYLVANIA 15801

TELEPHONE: (814)371-2000

FAX: (814)371-1290

August 7, 2024

VIA EMAIL

Sofia Wynn
1717 Woodstead Ct Suite 205
The Woodlands, TX 77380
[REDACTED]

Dear Sofia Wynn,

Thank you for writing the City of DuBois with your request for information pursuant to the Pennsylvania Right- To-Know law.

On August 6, 2024, you requested all environmental records for 82 N. Park Place, DuBois, PA 15801.

After receiving your request, we conducted a good faith, thorough search of the City of DuBois records. We have determined that DuBois does not possess any responsive documents related to your request.

You have a right to appeal this in writing to: Office of Open Records, 333 Market St., 16th Floor, Harrisburg, PA 17101-2234. Appeals can also be filed online at the Office of Open Records website, <https://www.openrecords.pa.gov>.

If you choose to file an appeal you must do so within 15 business days of the mailing date of the agency's response. See 65 P.S. § 67.1101. Please note that a copy of your original Right-to-Know request and this denial letter must be included when filing an appeal. More information about how to file an appeal under the Right-to-Know Law is available at the Office of Open Records website, <https://www.openrecords.pa.gov>.

If you have additional questions, please contact Shawn Arbaugh. This correspondence will serve to close this record with our office as permitted by law.

Respectfully,

Shawn Arbaugh
City Manager
City of DuBois, Clearfield County