

COUNCIL BILL NO. 1837

INTRODUCED BY: RANDY E. SCHMIDT

ORDINANCE NO. 1744

AN ORDINANCE

OF THE CITY OF DUBOIS ADOPTING THE MUNICIPAL RECORDS MANUAL ISSUED FOR THE LOCAL GOVERNMENT RECORDS COMMITTEE BY THE PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION, BUREAU OF ARCHIVES AND HISTORY, FOR THE PURPOSE OF ESTABLISHING A RETENTION AND DISPOSITION SCHEDULE FOR THE RECORDS OF THE CITY OF DUBOIS.

BE IT ENACTED AND ORDAINED by the Council of the City of DuBois as follows:

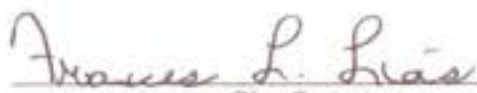
SECTION 1. The schedule for the records of Pennsylvania Municipal Governments set forth in the Municipal Records Manual issued by the Pennsylvania Historical and Museum Commission, Bureau of Archives and History, is hereby adopted and enacted as the schedule of retention and disposition for the records of the City of DuBois and the terms of such Manual are incorporated herein by reference as if set forth at length herein.

SECTION 2. The City of DuBois shall at all times adhere to the schedule for the retention and disposition of the City's various records as more fully set forth in Section 2 of the Municipal Records Manual.

SECTION 3. All ordinances or parts of ordinances in compliance herewith are reaffirmed and re-enacted as if set forth at length herein. All ordinances in conflict herewith are hereby repealed.

SECTION 4. This ordinance shall take effect immediately upon final enactment hereof.

ATTEST:

 <hr/> City Secretary	By	 <hr/> John H. Suplizio Mayor and President of Council
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PASSED BY COUNCIL:

4/13/09