

COUNCIL BILL NO. 1836**INTRODUCED BY** Randy E. Schmidt**ORDINANCE NO. 1743****AN ORDINANCE**

OF THE CITY OF DUBOIS ADOPTING PENNSYLVANIA'S ACT 3 OF 2008 BEING KNOWN AS THE NEW RIGHT-TO-KNOW LAW; PROVIDING FOR ACCESS TO PUBLIC INFORMATION; DESIGNATING AN OPEN-RECORDS OFFICER FOR THE CITY OF DUBOIS AND ADOPTING THE PROCEDURES OF PENNSYLVANIA'S NEW RIGHT-TO-KNOW LAW AS THE PROCEDURES TO BE FOLLOWED BY THE CITY OF DUBOIS AND ESTABLISHING A FEE SCHEDULE FOR REQUESTED INFORMATION.

BE IT ENACTED AND ORDAINED by the Council of DuBois as follows:

SECTION 1. The City of DuBois hereby acknowledges its obligation to comply with the provisions of Pennsylvania's Right-to-Know Law, Act 3 of 2008, effective January 1, 2009, and hereby adopts the rules and regulations contained therein as the rules and regulations of the City of DuBois as fully as if the same were set forth at length herein.

SECTION 2. The City of DuBois hereby adopts the procedures set forth in Chapter 7 of said Act as the procedures of the City of DuBois in all requests made to the City under the Right-to-Know Act and does incorporate the procedures set forth in Chapter 7 of the Act as fully as if the same were set forth at length herein.

SECTION 3. The City of DuBois hereby appoints the Mayor of the City of DuBois as its Open-Records Officer. The Mayor as Open-Records Officer may designate certain employees to process public record requests within five (5) business days from the date of receipt of the written request.

SECTION 4. Fees for duplication of public records shall be as follows:

- A. Photocopying: Fifty Cents (\$.50) per page
- B. Duplication of public electronic and/or tape records: actual costs to the City of DuBois of duplicating the public records
- C. Certified copies: Two Dollars and Fifty Cents (\$2.50) for certification plus Fifty Cents (\$.50) per page copied
- D. Postage: actual costs to the City of mailing the public records

The City will at all times charge fees that are reasonable and based on prevailing fees for comparable duplication services provided by local business entities. If it is shown that the City's fees are greater than those fees charged for comparable duplication services provided by local business entities, then the City's fees to be charged for such duplication services shall be equal to the fees of local business entities. Moreover, the City, in its discretion, may waive any or all fees that it has a right to charge under Pennsylvania's Right-to-Know Law.

SECTION 5. Any prior ordinances or resolutions or procedures not in compliance herewith are hereby repealed.

SECTION 6. This ordinance shall take effect immediately upon final enactment hereof.

ATTEST:

Frances L. Lias
City Secretary

CITY OF DUBOIS

By John F. Suplizio
Mayor and President of Council

PASSED BY COUNCIL:

4/13/09

RESOLUTION AND ORDINANCE OF THE CITY OF DUBOIS, MISSOURI, APPROVED AND PASSED BY THE CITY COUNCIL ON APRIL THIRTEEN, 2009, AS SHOWN BY THE ATTACHED AND CORRECTED RECORDS OF THE CITY OF DUBOIS, MISSOURI, TO BE RECORDED AND INDEXED IN THE OFFICE OF THE CITY CLERK.

SECTION 1. The City of Dubois, Missouri, hereby certifies that the attached and corrected records of the City of Dubois, Missouri, are true and correct copies of the original records of the City of Dubois, Missouri, as shown by the attached and corrected records of the City of Dubois, Missouri.

SECTION 2. The City of Dubois, Missouri, hereby certifies that the attached and corrected records of the City of Dubois, Missouri, are true and correct copies of the original records of the City of Dubois, Missouri, as shown by the attached and corrected records of the City of Dubois, Missouri.