

Work Session Meeting Minutes - September 9, 2021

City Council Chambers, City Building, 16 West Scribner Avenue, DuBois, Pennsylvania on Thursday, September 9, 2021 @ 4 p.m.; Council convened at their regular Work Session with Mayor Walsh in the Chair. Other Council Members present were: Jim Aughenbaugh, Diane Bernardo, Shane Dietz, Shannon Gabriel; City Treasurer, Lisa LaBrasca Becker; and City Controller, David Volpe. Also present were: City Manager, John “Herm” Suplizio; Redevelopment Authority Director/Assistant Public Works Superintendent, Joe Mitchell; Code Enforcement/Zoning Officer, Zac Lawhead; IT Director, James Tokarcik; and Finance Officer, DeLean Shepherd.

Approval of Minutes
Review for Monday

Approval of Registry of Invoices
Review for Monday

Halloween in the Park
Lynn Glass - 813 Green Glen Drive - Ghosts, Gouls and Goblins
Ms. Glass addressed Council with her request for us the City Park on October 29 and 30th for a Ghost, Gouls and Goblin event from 6:30 to 10 p.m. and a Trunk or Treat from 4 to 6 p.m. They would like to start asking for Sponsors for the event. Councilwoman Bernardo asked if Ms. Glass has liability insurance. City Manager Suplizio stated he is discussing the event with them and the City may help them out. City Council is to discuss and the City Manager will be in touch.

Tabulation - Aggregates

TABULATION OF AGGREGATE BIDS						
Thursday, September 9, 2021 @ 11 a.m.						
	Type 2 - Anti Skid Material		Type "A" Sand		Type "A" Limestone 2-A	
	Amt Per Ton	Total Price	Amt Per Ton	Total Price	Amt Per Ton	Total Price
Glenn O. Hawbaker, Inc. 1952 Waddle Rd, Ste. 203 State College, PA 16803	\$26.12	\$26,120.00	\$24.12	\$24,120.00	\$22.12	\$110,600.00
D. M. DeLullo Stone Sales 1247 Million Dollar Highway Kersey, PA 15846	\$21.60	\$21,600.00	\$23.80	\$23,800.00	\$18.65	\$93,250.00
Bucktail Excavators, Inc. 282 Belsole Rd. St. Marys, PA 15857	\$19.97	\$19,970.00	\$14.77	\$14,770.00	\$16.22	\$81,100.00
PSM Enterprises, LLC 4735 Montmorenci Rd. PO Box 242 Ridgway, PA 15853	\$20.93	\$20,930.00	No Bid		\$18.23	\$91,150.00

Recommendation Monday

Proclamation - Constitution Week- September 17 - 23, 2021
The motion was made by Dietz and seconded by Gabriel that Council proclaim September 17 - 23, 2021 as Constitution Week in the City of DuBois. Roll call vote was as follows: Dietz, yea; Bernardo, yea; Gabriel, yea; Walsh, yea. Motion passed 4 -0. Aughenbaugh was not in Council Chambers at the time of the vote.

Request from Ernie Fairman for use of Hoover Avenue, Division Street and Beaver Drive on September 26, 2021 from 1 - 2 p.m. for the PA Wounded Warrior 5K. Mr. Fairman also is asking for officers to direct traffic at the beginning and end of the race.
The motion was made by Gabriel and seconded by Dietz that Council accept the request from Mr. Fairman for use of Hoover, Division and Beaver Drive on September 26, 2021 from 1-2 p.m. for the Wounded Warrior 5K and if possible officers to help direct traffic at the beginning and end of the race. Roll call vote was as follows: Dietz, yea; Bernardo, yea; Gabriel, yea; Walsh, yea. Motion passed 4 -0. Aughenbaugh was not in Council Chambers at the time of the vote.

Reappoint David Volpe to the Planning Commission for a four - year (4) term ending August 1, 2025.
The motion was made by Gabriel and seconded by Dietz that Council reappoint David Volpe to the Planning Commission for a four -year (4) term ending August 1, 2025. Roll call vote was as follows: Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 5 -0.

Work Session Meeting Minutes - September 9, 2021 (Cont'd.)

Request approval of the City to DuBois Police Retirement Plan Financial Requirement and Minimum Municipal Obligation for 2022

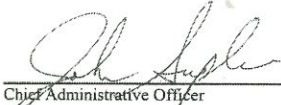
CITY OF DUBOIS POLICE RETIREMENT PLAN FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION FOR 2022 MUNICIPAL BUDGET		
A. Normal Cost		
1. Normal Cost as a Percent of Payroll		26.862%
2. Estimated 2021 Payroll for Active Participants	\$	970,202
3. Normal Cost (A1 x A2)	\$	260,616
B. Financial Requirement		
1. Normal Cost (A3)	\$	260,616
2. Anticipated Insurance Premiums		0
3. Anticipated Administrative Expense		46,570
4. Amortization Payment, if any ^		106,295
5. Financial Requirement (B1 + B2 + B3 + B4)	\$	413,481
C. Minimum Municipal Obligation		
1. Financial Requirement (B5)	\$	413,481
2. Anticipated Employee Contributions		29,886
3. Funding Adjustment, if any		0
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$	383,595

^The amortization payment from the January 1, 2019 valuation was adjusted to reflect amortization base(s) that have since expired. The amortization payment decreased by \$52,280.

- NOTES:
- 1. 2022 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
 - 2. Deposit into the Plan's assets must be made by December 31, 2022 to avoid an interest penalty.
 - 3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2022 budget along with an interest penalty.

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:



Chief Administrative Officer

9/10/21

Date

Prepared using the January 1, 2019 Valuation.

The motion was made by Gabriel and seconded by Dietz that Council approve the City of DuBois Police Retirement Plan Financial Requirement and Minimum Municipal Obligation for 2022 as presented by the Finance Officer. Roll call vote was as follows: Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 5 -0.

Request approval of the DuBois City Non-Uniformed Pension Plan Minimum Municipal Funding Obligation for 2022

DUBOIS CITY NON-UNIFORMED PENSION PLAN

MINIMUM MUNICIPAL FUNDING OBLIGATION WORKSHEET FOR 2022

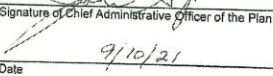
Note: All Amounts should be rounded to the nearest dollar.

1. NORMAL COST PERCENTAGE (Derived from 2019 Act 205 Report)	12.38000 %
2. TOTAL W-2 PAYROLL to date for the current year for active members, plus the payroll projected to be paid in the remaining period of the current year (including payroll for the anticipated new hires.)	\$ 2,021,773
3. TOTAL NORMAL COST (Line 1 x Line 2)	\$ 250,296
4. ESTIMATED ADMINISTRATIVE EXPENSES (Derived from 2019 Act 205 Report)	\$ 0
5. TOTAL AMORTIZATION REQUIREMENT (Derived from 2019 Act 205 Report)	\$ 509,582
6. TOTAL FINANCIAL REQUIREMENTS OF THE PLAN (Line 3 + Line 4 + Line 5)	\$ 759,878
7. ESTIMATED MEMBERS' CONTRIBUTIONS (Members' contribution rate for 2022 x Line 2)	\$ (70,762)
8. FUNDING ADJUSTMENT (A funding adjustment exists only if the assets exceed the actuarial accrued liability as reported in the latest actuarial valuation and is determined pursuant to section 302 (c) (2) of Act 205 of 1984, as amended)	\$ (0)
9. MINIMUM MUNICIPAL OBLIGATION FOR 2022 (Line 6 - Line 7 - Line 8) (If result is negative, enter zero)	\$ 689,116

The MMO must be officially placed in the budget for 2022 no later than 12/31/2021. The 2022 MMO can be funded from general fund revenue as early in the year as possible to prevent loss of interest to the plan. If the MMO has not been added to the plan assets by 12/31/2022, an interest penalty will accrue from the beginning of 2022 through the date of payment. If the state aid is due to the municipality, on its arrival on or about October 1, the general fund may be reimbursed for that portion of the MMO which has already been funded. Any excess state aid remaining after the general fund is reimbursed must be deposited into an eligible pension plan within 30 days of receipt. This document is prepared in accordance with the Act of 1984, P.L. 1005, No. 205, Chapter 3; and the Act of 1980, P.L. 753, No. 189.

This MMO was determined using the filed January 1, 2019 Act 205 Report; however, this MMO may be revised before the end of the year based on the updated results of the January 1, 2021 Act 205 Report if available.

I hereby certify to the accuracy of the above calculations in conformity with the applicable provisions of Act 205.



Signature of Chief Administrative Officer of the Plan

9/10/21

Date

Work Session Meeting Minutes - September 9, 2021 (Cont'd.)

Request approval of the DuBois City Non-Uniformed Pension Plan Minimum Municipal Funding Obligation for 2022 (Cont'd.)

The motion was made by Dietz and seconded by Bernardo that Council approve the DuBois City Non-Uniformed Pension Plan Minimum Municipal Funding Obligation for 2022 as presented by the Finance Officer. Roll call vote was as follows: Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 5 -0.

Resolution No. 2021-0337 - Penn Highlands Financing through Hospital Authority of the City of DuBois



CITY OF DUBOIS, PENNSYLVANIA

16 W. SCRIBNER AVE. • P.O. BOX 408 • DUBOIS, PENNSYLVANIA 15801
TELEPHONE: (814) 371-2000

Penn Highlands Financing through Hospital Authority of the City of DuBois RESOLUTION NO. 2021-0337

WHEREAS, the Hospital Authority of the City of DuBois (the "Authority") is an authority created under the provisions of the Municipality Authorities Act, (the Act of May 2, 1945, P.L. 382) (as amended and continued pursuant to the Act of June 19, 2001, P.L. 287, No.22 (53 Pa.C.S.Ch.56, as amended) (the "Act") by the City of DuBois (the "City"); and

WHEREAS, the Act specifies, *inter alia*, that the purpose of the Authority shall be for "... acquiring, holding, constructing, financing, improving, maintaining and operating, owning, leasing, either in the capacity of lessor or lessee, projects – including 'hospitals' and 'health centers';" and

WHEREAS, Penn Highlands Healthcare ("Penn Highlands") is a Pennsylvania nonprofit corporation formed as of October 1, 2011 in connection with the affiliation of DuBois Regional Medical Center ("DRMC") and its affiliates, including Brookville Hospital ("BH"), and Clearfield Hospital ("CH") and its affiliates, and the subsequent affiliation as of July 1, 2013, of Penn Highlands, DRMC and CH and their affiliates with Elk Regional Health Care Center, Inc. ("EH") and its affiliates, and the further subsequent affiliations as of December 30, 2019, of Jeffco Health Services, Inc. ("JHS") and J.C. Blair Memorial Hospital ("JCB") (collectively with any additional affiliations, including the anticipated affiliation with Monongahela Valley Hospital, Inc., a Pennsylvania nonprofit corporation ("MVH") on or about October 1, 2021, the "System"); and

WHEREAS, at the request of Penn Highlands, pursuant to the Act, the Authority intends to issue bonds in one or more series in any combination of variable and/or fixed rate, tax-exempt and/or taxable (the "Bonds") in a total aggregate principal amount not to exceed \$50,000,000, which will be used for any or all of the following purposes: (a) the refinancing of all or a portion of certain interim debt of Penn Highlands undertaken to pay all or a portion of (i) the costs of acquiring MVH, including refunding all or a portion of the following obligations (collectively, the "Prior Obligations"): the Washington County Hospital Authority Tax-Exempt Hospital Revenue Note, Series 2016A (Monongahela Valley Hospital, Inc.) (the "2016A Note"), the Washington County Hospital Authority Federally Taxable Hospital Revenue Note, Series 2016B (Monongahela Valley Hospital, Inc.) (the "2016B Note"), the Washington County Hospital Authority Tax-Exempt Hospital Revenue Note, Series 2018A (Monongahela Valley Hospital, Inc.) (the "2018A Note"), the Washington County Hospital Authority Tax-Exempt Hospital Revenue Note, Series 2018B (Monongahela Valley Hospital, Inc.) (the "2018B Note"), and the Washington County Hospital Authority Adjustable Rate Demand Hospital Revenue Bonds, Series 2018C (Monongahela Valley Hospital Project) (the "2018C Bonds") (ii) the costs of terminating one or more interest rate swaps entered into in connection with one or more of the Prior Obligations, and/or (iii) the costs of the construction, acquisition, renovation and/or installation of capital improvements and the furnishing and equipping of the same, including of (A) a healthcare center that will include, among other things, an outpatient clinic and related

improvements located in Ridgway, Pennsylvania, and (B) miscellaneous capital projects devoted to the exempt activities of Penn Highlands Healthcare and/or one or more of its affiliates (the forgoing

Work Session Meeting Minutes - September 9, 2021 (Cont'd.)

**Penn Highlands Financing through Hospital Authority of the City of DuBois
RESOLUTION NO. 2021-0337 (Cont'd.)**

items (A) and (B) collectively, the "Capital Improvement Projects"); (b) costs of the Capital Improvement Projects, (c) the funding of any necessary reserves for the Bonds, if required; (d) the costs of credit enhancement, as necessary or desirable; and (e) the costs of issuance of the Bonds (collectively, items (a) through (e), the "Project").

WHEREAS, the Act provides that none of the powers granted thereby shall be exercised in the constructing, financing, improvement, maintenance, extension or operation of any project or projects which in whole or in part shall duplicate or compete with existing enterprises serving substantially the same purposes; provided however, that the foregoing limitations shall not apply to hospital projects or health centers to be leased to or financed with loans to public hospitals, non-profit corporation health centers or non-profit hospital corporations serving the public, if the municipality organizing the authority for such projects shall declare by resolution or ordinance that it is desirable for the health, safety and welfare of the people in the area served by such facilities to have such facilities provided by or financed through the Authority; and

WHEREAS, the facilities of the System serve the people of the City and serve or will serve areas in Clearfield County, Jefferson County, Clarion County, Elk County, Rush Township, Patton Township and Washington County; and

WHEREAS, the Authority approved the financing of the Project at a meeting duly held on August 27, 2021; and

WHEREAS, the Authority conducted public hearings (each, a "TEFRA Hearing", and together, the "TEFRA Hearings") on behalf of itself, as the issuer of the Bonds, and on behalf of the City, as required by and in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended, (the "Code"); and

WHEREAS, a TEFRA Hearing was held in the City of DuBois, Pennsylvania at 11:00 a.m. on September 8, 2021 after due and proper advertisement thereof being duly given according to law, a copy of which has been provided to the Council of the City of DuBois (the "City Council") along with a transcript of such TEFRA Hearing.

WHEREAS, a TEFRA Hearing was held in the Pittsburgh, Pennsylvania at 2:30 p.m. on September 9, 2021 after due and proper advertisement thereof being duly given according to law, a copy of which has been provided to City Council along with a transcript of such TEFRA Hearing.

NOW, THEREFORE, BE AND IT HEREBY IS,

RESOLVED, that it is desirable and beneficial for the health, safety and welfare of the people in the area served by the System, including the area served by the Project, to have the Authority issue the Bonds and to participate in the Project and it is desirable for the health, safety and welfare of the people in the area served by the System and served by the Project to have future projects undertaken by the Authority for the System and/or one or more of the affiliates of the System.

RESOLVED FURTHER, that the Authority is hereby authorized to undertake the Project and to issue the Bonds for such purpose.

RESOLVED FURTHER, that the declaration made with respect to the Project extends to any additional bonds necessary to complete the Project, which may be issued by the Authority, provided,

however, that such declaration shall not be deemed to authorize changes increasing the scope of the Project.

RESOLVED FURTHER, the City Council hereby also approves the issuance of the Bonds proposed by the Authority pursuant to Section 147(f) of the Code.

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Penn Highlands Financing through Hospital Authority of the City of DuBois
RESOLUTION NO. 2021-0337 (Cont'd.)

RESOLVED FURTHER, the City Council hereby ratifies and approves the undertaking by the Authority of the TEFRA Hearings on behalf of itself as the issuer of the Bonds, and on behalf of the City. The City Council hereby acknowledges and confirms that a transcript of the TEFRA Hearings have been provided to it for the record.

RESOLVED FURTHER, the proper officers and representatives of the City are hereby authorized, directed and empowered on behalf of the City to execute any and all documents and to do or cause to be done any and all acts and things necessary or proper for the carrying out of the purposes of this Resolution, including, but not limited to, the approval of the Project and the issuance of the Bonds.

RESOLVED FURTHER, that the approval of the Project shall not obligate the taxing authority of the City or its funds in any way.

RESOLVED FURTHER, that any resolution or part of any resolution conflicting with the provisions of this resolution is hereby repealed insofar as the same affects this resolution.

DULY ADOPTED BY THE COUNCIL OF THE CITY OF DUBOIS this 13th day of September, 2021.

ATTEST/WITNESS: CITY OF DUBOIS, CLEARFIELD COUNTY

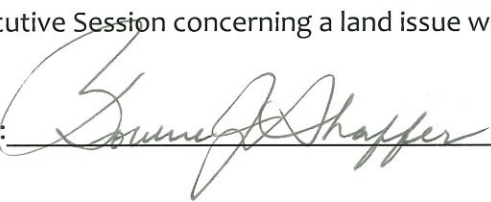
_____ City Secretary	_____ Mayor and Council President
<i>Council is to review for Monday</i>	

Transfer of Liquor License into City of DuBois
From Allegheny Ovens, Inc. (Italian Oven - Sandy Township) to Invictus Defense, LLC, 650 DuBois Street, DuBois
Council will be sending this item to our City Solicitor on Monday

Mayor Edward L. Walsh
Concerning the construction accident on East Park Avenue and North Church Street this afternoon. The injured party is a Dave Roman Excavating employee; currently he is resting comfortably but will have a long recovery. The accident was caused by a buildup of air pressure; the pipe exploded.

Councilwoman Diane Bernardo
Stated the police did a great job during the recent standoff; we're lucky to have them.

An Executive Session concerning a land issue was called following the meeting.

ATTEST:  APPROVED: 