



DuBois City & Sandy Township

Police Sub Committee Recommendations

Part II



Part II

Equipment, Fleet, and Technology

UNIFORMS AND GEAR

At start up, update Badges, Name Plates, Insignia, Patches, reimbursement for seamstress services to change Patches, and ensure uniform appearance with new department issued Jackets, external carriers, and certain gear. **\$40,000** is reflected on the proposed capital budget.

AXON BODY WORN CAMERAS (BWC)

Sandy Township began its BWC program in 2021 purchasing 14 BWC at a cost of \$ 36,000.

The cost to outfit the new department by purchasing additional BWC for personnel is estimated at **\$28,000**.

Reflected in proposed capital budget.

*** Grant funding available with DOJ, and PCCD that covers up to \$2,000 per camera. Hardware only, no storage costs. The solicitation from PCCD require a 50% match.

Equipment, Fleet, and Technology

AXON IN CAR CAMERA or MVR WITH ALPR

Sandy Township installed in car camera systems with automated license plate readers (ALPR) into five (5) marked vehicles in 2022 at a cost of \$ 42,000

The cost to install the in-car camera system and ALPR in all remaining primary marked patrol vehicles for the new City is estimated at **\$ 57,000.**

AXON TASERS

Sandy Township upgraded to the new Taser 7 in 2022 at a cost of \$35,500.

The City currently has an older version of Taser that is due for replacement but recently made several new purchases of the same model for Hospital staff.

To streamline the deployment of the newest version (Taser 7) for all Officers of the department, it is estimated at **\$55,000.**

ALPR systems aid in detecting wanted or missing persons, stolen vehicles, identifying expired and suspended registrations, and improving officer safety, traffic enforcement, drug interdiction and crime reduction efforts.

Equipment, Fleet, and Technology

AXON INTERVIEW ROOM SYSTEM

The Axon interview room management system manages the audio, video, and transcription of the interview or interrogation of subjects in our interview rooms and sync's with Evidence.com. The cost to install Interview into one interview room is estimated at **\$15,000**.

FIREARMS

All firearms (Pistols and Rifles) are current and uniform in model and caliber across both agencies. Shot guns may be removed from patrol use with some being converted to less lethal shot guns with the remainder sold.

Firearms typically have replacement cycle of 10 years. The next replacement cycle is estimated at 2030.

**AXON Tasers, BWC, In Car Camera Systems have a typical life span of 5-7 years. During future replacement, a payment and maintenance plan with 5 year automatic replacement cycles will be considered and is reflected in the proposed capital budget.

Equipment, Fleet, and Technology

BODY ARMOR

Both Sandy Township and the City of DuBois will be issuing new body armor in 2022 and 2023 with a 5 year replacement cycle next due for replacement in 2027 and 2028 at approximately **\$ 28,000**. The federal BVP grant program covers 50% which was already applied.

FLEET

No major purchases for vehicles will be necessary. The current fleet and existing replacement schedules as budgeted will meet our needs providing pool vehicles and vehicles for auxiliary services (Hospital). After consolidation, a new replacement and Maintenance schedule will be determined.

The cost to uniform the fleet at start up changing graphics is estimated at **\$ 12,000**

Equipment, Fleet, and Technology

COMMUNICATIONS

Both departments upgraded mobile and portable radios in 2019 at an estimated combined cost of \$150,000. Radio equipment has a life cycle of 10-15 years. The next replacement date is estimated at 2032 at an estimated cost of **\$170,000**.

IMPAIRED DRIVING ENFORCEMENT

Intoximeter breath testing of alcohol for DUI enforcement to be stored in booking center **\$9,500**.
**Possible grant funding under a JAG solicitation or the PA DUI Association.

DRUG IDENTIFICATION SYSTEM

Touchless Electronic System **\$35,000**

**Grant funding or donations

Equipment, Fleet, and Technology

IN CAR COMPUTERS/ MOBILE CAD

Both departments operate marked police vehicles with in car computers accessible to the records management system (Visual Alert).

Sandy Township currently utilizes the County Mobile CAD application with real-time dispatch, and PENN DOT/CLEAN/NCIC interface. PSP sponsored TRACS software is used for E-Citations, Accident Exchange.

DuBois utilizes Visual Alert for E-Citations and JNET/ CLEAN Portal for Penn Dot/ CLEAN/ NCIC access.

Sometime after consolidation, and a determination is made on the future RMS software and type of interface with Dispatch, we will streamline the computer systems in all patrol vehicles. The estimated cost to upgrade marked patrol vehicles in car computer systems is **\$ 35,000.**

***Grant Funding Possibilities for upgrading of RMS, mobile cad in cars.

Equipment, Fleet, and Technology

RECORDS MANAGEMENT

Currently both departments utilize Visual Alert as the records management system (RMS) software. In order to ensure a quick and smooth transition of the RMS, we will transition with the existing software. The total annual cost of Maintenance for each department is \$4,000 and is reflected in the contractual agreements line item of the proposed possible budget.

Visual Alert, while still receiving vendor updates, is an older program, and is lacking in certain areas of importance as well as user-friendliness compared to the newer web/cloud-based products. Most importantly, Visual Alert lacks the ability to interface with the mobile cad system in police vehicles.

Additionally, there is an inability of supervisors to approve, un-approve, and reject reports along with tracking messages and corrections, evidence and property inventory controls is lacking, find it difficult generating statistical reports, and there are back-end issues with electronic filing of citations and crash reports.

After transition, we will begin to research and plan for transition to a new RMS in years 2 or 3 by interfacing with Evidence.com and the in car mobile cad system. The transition will meet our goals of improving incident and case management, evidence and property management, reducing redundant software programs improving accessibility in police vehicles with a true mobile dispatch system.

Costs to migrate RMS to combine both City and Township is estimated at **\$2,500**.

The cost estimate to upgrade to a new RMS system with interfacing capabilities is **\$15,000**

***Grant Funding Possibilities for upgrading of RMS, mobile cad in cars.

Equipment, Fleet, and Technology

ACCREDITATION, POLICY, AND TRAINING MANAGEMENT

Software and subscription to cloud-based programs to provide for the management of the accreditation program and department policies (development, modification, and dissemination to personnel), and the tracking of training of personnel.

Annual reoccurring cost **\$4,000** under the contractual agreement line item. ***Grant Funding Possibilities.

SCHEDULING SOFTWARE

Scheduling software, cloud based, will be necessary and will provide real-time updates via email, text, app etc., aiding in the management of the scheduling of staff in all divisions and special assignments. The software will have the ability for staff to submit time off requests for approval, notify staff of calls offs and available shift's, trade shifts with approval, and notify staff of changes to the schedule in real time. Reoccurring annual cost of **\$2,000** per year reflected under contractual agreements line item.

ELECTRONIC PERSONELL RECORDS, PERFORMANCE EVALUATIONS, EARY INTERVENTION (EI) and EARLY WARNING SYSTEM.

Software to maintain employee records, documentation by supervisors and command staff for the performance evaluation program, permission-based access for supervisors and personnel to view their own records and provide tracking of events (use of force) for our early intervention and early warning system. Annual reoccurring cost **\$3,000** under the contractual agreement line item. ***Grant Funding Possibilities.

PROPOSED CAPITAL BUDGET						
	Upstart Costs	Year 1	Year 2	Year 3	Year 4	Year 5
		2026	2027	2028	2029	2030
TOTAL	*\$98,800 - \$253,800	\$120,000	\$170,000	\$114,000	\$109,000	\$169,000

*** Cost range reflects possible payment structure/ purchase agreements for equipment. Does not reflect possible grant funding**

Communication and Dispatch

The police subcommittee recommends continuing to explore the feasibility of a new communication and dispatch center in the new city police facility to either process 911 calls or 911 call transfers and dispatch City police and fire traffic.

The objectives are, in coordination with Clearfield County 911 Center, to focus on improving quality, efficiency, managing long term costs, and ease the burden of recurring staffing struggles . We see this as a mutually beneficial opportunity for both the County and City to improve communication and dispatch services enhancing the 911 system.

The City dispatch center, as part of the County 911 system, will improve the County backup function with an independent site and geographic location, create long term reliability, and an improved redundancy network in the county 911 system as well as the Regional 911 system with the Northern Tier Network.

Further discussion needs to occur over the next two years with Clearfield County 911 Center over 911 planning and the County's 911 Plan, 911 surcharge funding and 911 cost eligibility factors , as well as conduct site visits at other municipal level dispatch Centers some of which have been identified.

In talks with other municipal dispatch centers, the reoccurring theme is the benefits of having a local dispatch center affords more local control and identity, improved knowledge base of dispatchers with a more city (community) centered approach, and dispatchers can be more efficiently utilized being cross trained and have flexible roles within the police department (Manage CLEAN/ NCIC entries and records for our agency, aid in data entry in CAD, RMS, other reporting systems, monitor personnel in the field via live stream w/ AXON Respond/Aware, monitor facility and site security etc.).

Policy and Risk Management

The subcommittee will continue over the next 2 years updating policies and procedures building on the existing foundation of the policy and procedures manual of the Sandy Township Police, including PLEAC and CALEA accreditation standards, as well as and incorporating policies and procedures from DuBois City Police. Police facilities, training, department structure and staffing will have an impact on certain policies and procedures.

Contractual Service Agreements

Contractual agreements for auxiliary police services (Hospital, Schools) or contracted police services to neighboring municipalities will be an ongoing discussion prior to and immediately after consolidation. Current contractual service agreements will not be impacted.

Mutual Aid

Existing mutual aid agreements continue and will be updated prior to or immediately after consolidation