

## OPERATIONS/ PATROL SECTION COMMANDER/ LIEUTENANT

In addition to the requirements and duties outlined in the job description of Lieutenants, the Lieutenant assigned to the Operations/ Patrol Section shall:

- Be familiar with administrative policy and execute the service program within assigned areas of responsibilities, providing for:
  - A. Protection of life and property.
  - B. Prevention and suppression of crime.
  - C. Apprehension and prosecution of offenders.
  - D. Community Oriented Policing.
  - E. Preservation of the peace.
  - F. Enforcement of regulatory measures.
  
- Exercise authority commensurate with assigned responsibilities and be accountable directly to the Assistant Chief of Police.
  
- Direct and supervise all activities of the Operations/ Patrol Division.
  
- Supervise and manage Specialized Units and or Programs that fall under the patrol section such as K-9 Unit, Traffic Safety Unit, Targeted/ Strategic Unit, and Special Operations Unit.
  
- Plan and develop operational response plans for preplanned special events and unusual events and occurrences including coordination and communication with internal and external stakeholders, other City, county, or neighboring agencies (POLICE, FIRE, EMS, EMA and Communications/Dispatch).
  
- Coordinate and manage all Tactical Operations of the department
  
- Assist all other command staff in the interpretation and analysis of crime, incident and internal reports, and make pertinent recommendations or

adjustments to crime strategies, enforcement activities, and the necessary deployment of personnel to meet objectives.

- Assign personnel to meet the requirements of the department most efficiently and effectively to meet the needs of current policing strategies, crime trends, and hot spots, adjusting patrol zones or sectors.
- Consistently evaluate the performance and progress of the patrol platoon corporals.
- Supervise and direct subordinates in investigations and in effective case preparation.
- Be alert to the development of group tensions of all kinds and provide for prompt establishment of controls, notification of superiors, and the instruction and guidance of subordinates.
- Be active in instructing and directing subordinates in techniques for the discovery and suppression of crime.
- Be responsible for the regulation of all unit functions, which includes proper and effective utilization of personnel and maintenance of proper discipline within the unit.
- Be responsible for developing, managing, and maintaining patrol operations schedule with clerical aid.
- Ensure patrol officer's training requirements are completed in each platoon.
- Prepare patrol assignments for effective patrol operations for each platoon.

- Direct patrol platoons in the operation of tactical operations and training exercises.
  
- Supervise daily roll call to ensure that information regarding daily patrol activity, unusual situations, review of incidents for officer safety are disseminated to platoon Corporals.
  
- Effectively communicate and Coordinate agency wide operations with command staff across all sections.
  
- Coordinate training, policy, and accreditation standard compliance with Administrative Section Lieutenant.