

Work Session Meeting Minutes – March 18, 2021

City Council Chambers, City Building, 16 West Scribner Avenue, DuBois, Pennsylvania on Thursday, March 18, 2021 @ 4 p.m.; Council convened at their regular Work Session with Mayor Walsh in the Chair. Other Council Members present were: Jim Aughenbaugh (by telephone), Shane Dietz, Shannon Gabriel. Also present were: City Manager, John “Herm” Suplizio; City Engineer/Public Work Director, Chris Nasuti; Code Enforcement/Zoning Officer, Zac Lawhead; IT Director, James Tokarcik; and Finance Officer, DeLean Shepherd.

Absent: Councilwoman Diane Bernardo; City Controller, David Volpe

Condolence Resolution – Francis A. Romeo – (Former Controller January 1980 – December 1999)

RESOLUTION

WHEREAS, the City of DuBois was saddened to learn of the death of our former City Controller and exemplary citizen, **FRANCIS A. ROMEO**, on March 14, 2021; and

WHEREAS, **FRANCIS A. ROMEO** served as City Controller from January 1, 1980 until December 31, 1999; filling this important position with distinction and advantage to the taxpayers of the City of DuBois; always conscientious to the highest degree in this position of trust and moved only by the best interests of his fellow citizens.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body in Council assembled this 18th day of March, 2021, that it express its deepest regret and sorrow at the loss of **FRANCIS A. ROMEO** and hereby officially extend an expression of profound sympathy to his family for their personal loss.

FURTHERMORE, BE IT RESOLVED, that this Resolution be spread upon the minutes of this meeting and that a copy thereof be forwarded to the family of **FRANCIS A. ROMEO**.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of DuBois, Pennsylvania, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the DuBois City Council at a regular meeting held on March 18, 2021, and said Resolution has been recorded in the Minutes of the City Council and remains in effect as of this date.

IN WITNESS WHEREOF, we set our hands and cause the Official seal of the City of DuBois, Pennsylvania, to be affixed this 18th day of March, 2021.

The motion was made by Gabriel and seconded by Dietz that Council express their condolences to the family of Francis A. Romeo former City Controller. Roll call vote was as follows: Aughenbaugh, yea; Dietz, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0

Approval of Minutes

Review for Monday

Approval of Registry of Invoices

Review for Monday

Pool Rates

Council was presented with a spreadsheet showing the income and expenses of the City Pool for the previous six years. The motion was made by Gabriel and seconded by Dietz that pool rates for 2021 will remain the same as 2020 but will increase in 2022. It was requested that it be put in the record that the rates will increase next year. Roll call vote was as follows: Aughenbaugh, yea; Dietz, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0

Request from Director Mitchell for Council to reappoint Hugh Daly to the Redevelopment Authority of the City of DuBois for a five-year term ending April 8, 2026

The motion was made by Dietz and seconded by Gabriel that Council approve the request by Director Mitchell and reappoint Hugh Daly to the Redevelopment Authority of the City of DuBois for a five-year term ending April 8, 2026. Roll call vote was as follows: Aughenbaugh, yea; Dietz, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0

Work Session Meeting Minutes – March 18, 2021 (Cont'd.)

Resolution No. 2021-0331 – PennDOT Railroad Crossing Upgrade @ Division ST – 2022 Construction Project



CITY OF DUBOIS, PENNSYLVANIA
16 W. SCRIBNER AVE. * P.O. BOX 408 * DUBOIS, PENNSYLVANIA 16801
TELEPHONE: (814) 371-2000

CITY OF DUBOIS
Clearfield County, Pennsylvania

Resolution No. 2021-0331

A RESOLUTION OF THE COUNCIL OF THE CITY OF DUBOIS, CLEARFIELD COUNTY, AUTHORIZING PENNDOT TO REQUEST RAILROAD CROSSING UPGRADES AT THE BUFFALO & PITTSBURGH RAILROAD CROSSING, DOT NO. 528 221 P, ON DIVISION STREET FROM THE PENNSYLVANIA PUBLIC UTILITY COMMISSION.

WHEREAS, the Buffalo & Pittsburgh Railroad Crossing, DOT NO. 528 221 P, on Division Street is a public roadway under the jurisdiction of the City of DuBois; and

WHEREAS, a railroad operates through the City of DuBois, which Railroad maintains a crossing over the Buffalo & Pittsburgh Railroad Crossing, DOT NO. 528 221 P, on Division Street; and

WHEREAS, in order for the improvements to the warning devices to be made pertaining to the railroad crossing, such improvements must be submitted to the Pennsylvania Public Utility Commission ("PUC") by and through the Pennsylvania Department of Transportation ("PennDOT");

NOW THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of DuBois as follows:

- 1. PennDOT is authorized on behalf and for the City of DuBois to request approval of the PUC to install or permit the installation of crossing upgrades, including, but not limited to, appropriate warning devices at the railroad crossing at the Buffalo & Pittsburgh Railroad Crossing, DOT NO. 528 221 P, on Division Street in the City of DuBois.
- 2. PennDOT is authorized on behalf and for the City of DuBois to issue Notice to Proceed letters to the Railroad for design and/or construction at the railroad crossing at the Buffalo & Pittsburgh Railroad Crossing, DOT NO. 528 221 P, on Division Street in the City of DuBois.

RESOLVED, this 18th day of March, 2021, in public meeting duly noticed and assembled.

ATTEST:

Bobbie J. Shaffer, Secretary

CITY OF DUBOIS

Edward L. Walsh – Mayor & President of Council

CERTIFIED true and correct copy of Resolution No. 2021-0331 adopted March 18, 2021 by the City Council of the City of DuBois.

City Engineer Nasuti stated that this project would not take place until 2022. The motion was made by Dietz and seconded by Gabriel that Council accept Resolution No. 2021-0331 – Penn DOT Railroad Crossing Upgrade @ Division ST as presented. Roll call vote was as follows: Aughenbaugh, yea; Dietz, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0

Cooperation Agreement between City of DuBois and the Redevelopment Authority of the City of DuBois

COOPERATION AGREEMENT BY AND BETWEEN
THE REDEVELOPMENT AUTHORITY OF THE CITY OF DUBOIS
AND THE CITY OF DUBOIS
FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS AND
GENERAL ECONOMIC AND COMMUNITY DEVELOPMENT ASSISTANCE

This Agreement, made and entered into this 18th day of March 2021, by and between the Redevelopment Authority of the City of DuBois, a body corporate and politic, having its principal office at 16 West Scribner Avenue, DuBois, Pennsylvania, hereinafter referred to as the "AUTHORITY",

AND

The City of DuBois, a corporation organized and existing under the Third-Class City Code, having its principal office at 16 West Scribner Avenue, DuBois, Pennsylvania, hereinafter referred to as the "City".

WITNESS THAT:

WHEREAS, the CITY has requested the AUTHORITY to provide Economic and Community Development Assistance to the City on various projects and Administration of the Community Development Block Grant Program; and

WHEREAS, the City has funding available through the CDBG Program and the Riverside UDAG Payback Account, for various purposes and projects (i.e. economic development, revolving loan fund, etc.), the City shall allocate a portion of these funds for compensation of the staff of the Redevelopment Authority; and

WHEREAS, the AUTHORITY will provide the following services:

Work Session Meeting Minutes – March 18, 2021 (Cont'd.)

COOPERATION AGREEMENT BY AND BETWEEN

THE REDEVELOPMENT AUTHORITY OF THE CITY OF DUBOIS AND THE CITY OF DUBOIS (Cont'd.)

1. Investigations of grants, endowments, and loans that may be available to the CITY.
2. Preparation of all grant applications and associated documentation (i.e. downtown development projects, **CITY** infrastructure projects, and **CITY** departmental projects) in cooperation with the City Manager, Mayor, Council, Public Works Director and **CITY** Departmental Supervisors.
3. Administration of grant applications when the **CITY** is successful in obtaining funds.
4. Preparation of project-specific Request for Proposals for professional services.
5. The **AUTHORITY** shall properly document payment requisitions to the **CITY** for payments to be made to contractors or for reimbursement if the invoice has been paid by the **AUTHORITY**.
6. The **AUTHORITY** shall be paid by the **CITY** for administration of programs activities, in relation to specific projects including:
 - a. Preparing and submitting required program reports to the funding agency.
 - b. Insuring contract compliance and work performance of all contractors and subcontractors.
 - c. Collections and evaluation of program data for assessment of performance and compliance.
 - d. Respond to the funding agencies monitoring visits and any possible monitoring findings.
7. In addition, both parties consent to the following:
 - a. The **CITY** and the **AUTHORITY**, as its agent, will comply with all FEDERAL and STATE rules and regulations pertaining to the activities described herein.
 - b. Either party may terminate this agreement within thirty (30) days following service or written notice; this agreement may be amended in writing, from time to time by the parties hereto to provide for additional program activities and/or services or to redefine said activities or services.
 - c. In addition, the Redevelopment Authority shall be permitted to charge the **CITY** for mileage at current federal reimbursement rate and actual costs for meals, lodging and other travel/subsistence expenses.
 - d. The funds committed to the Redevelopment Authority from the City of DuBois 2020 CDBG Program Administration activity.

IN WITNESS WHEREOF, the City of DuBois and the Redevelopment Authority of the City of DuBois has caused this agreement to be executed by their official seals the day and year first above written.

The motion was made by Gabriel and seconded by Dietz that Council accept the Cooperation Agreement by and between the Redevelopment Authority of the City of DuBois and the City of DuBois for Community Development Block Grant Programs and General Economic and Community Development Assistance as presented. Roll call vote was as follows: Aughenbaugh, yea; Dietz, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0

Second & Final Reading – Council Bill No. 1960 – House/Building Numbers

Review for Monday

First Reading of Council Bill No. 1961 – Codification Revision Ordinance

Monday

Flushing begins on Sunday, April 4th @ 7 p.m. and will continue until all wards are completed.
Informational - Usually takes almost a week to complete, but may be 7 – 10 days to complete because we couldn't do it in the fall because of the drought.

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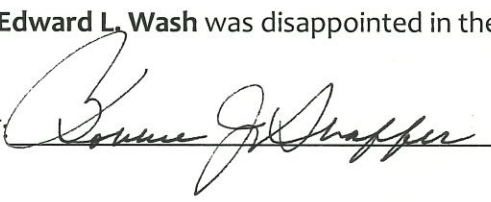
Also, we were having technical difficulties with the loggers coming back online. We, seem to have them all back up now.

Councilwoman Shannon Gabriel – Advanced Disposal left her a note about her recycling bin being too full. Everything has to fit in the box. City Manager Suplizio suggested offering another bin to homeowners for a \$10 charge. He’s going to discuss it with Ed Yahner from Advanced Disposal. He’ll update Council on his conversation on Monday.

City Councilman, Shane Dietz –
Asked if we are all good since the waterline break last week. The City Manager said that the break is isolated for now; we will fix it when the water goes down. The City Engineer is working on a permit to cross the creek. This line will be added to the Maple Avenue bid.

City Manager Suplizio asked for comments on the seminar about the Consolidation Study.

Mayor Edward L. Wash was disappointed in the turn out for the Consolidation Study Seminar.

ATTEST:  APPROVE: 