

Work Session Meeting Minutes – March 17, 2022

City Council Chambers, City Building, 16 West Scribner Avenue, DuBois, Pennsylvania on Thursday, March 17, 2022 @ 4 p.m.; Council convened at their regular Work Session with Mayor Walsh in the Chair. Other Council Members present were: Jim Aughenbaugh, Diane Bernardo, Shane Dietz, and Shannon Gabriel. Also present were: City Manager, John “Herm” Suplizio; City Engineer/Public Work Director, Chris Nasuti; Code Enforcement/Zoning Officer, Zac Lawhead; Police Chief, Blaine Clark; and Finance Officer, DeLean Shepherd.

Absent: David Volpe, City Controller

Approval of Minutes

Review for Monday

Approval of Registry of Invoices

Review for Monday

Request from Becky McTavish to appoint Jayne Magee of 301 Olive Avenue to the DuBois Public Library Board of Trustees, filling the remaining vacancy for a term ending March 17, 2025.

The motion was made by Aughenbaugh and seconded by Gabriel that Council approve Ms. McTavish’s request to appoint Jayne Magee of 301 Olive Avenue to the DuBois Public Library Board of Trustees. Roll call vote was as follows: Aughenbaugh, yea; Gabriel, yea; Dietz, yea; Bernardo, yea; Walsh, yea. Motion passed 5-0.

Request for authorization for Mayor Walsh to sign the 2022 Cooperation Agreement between the Redevelopment Authority of the City of DuBois and the City of DuBois for CDBG and General Economic & Community Development Assistance.

The motion was made by Bernardo and seconded by Dietz that Council authorize Mayor Walsh to sign the 2022 Cooperation Agreement between the Redevelopment Authority of the City of DuBois and the City of DuBois for CDBG and General Economic & Community Development Assistance. Roll call vote was as follows: Aughenbaugh, yea; Gabriel, yea; Dietz, yea; Bernardo, yea; Walsh, yea. Motion passed 5-0.

Request from the DuBois Historical Society in conjunction with Downtown DuBois for the following:

- Close West Long Avenue @ N. High, Brady and Jared ST for Sesquicentennial of DuBois – Food Vendor and Car Show.
- Close West Park Avenue from Brady Street to No. Jared ST for Sesquicentennial of DuBois – Street Dance in Parking Lot of Parkside Community Ctr.

City Manager Suplizio stated that Mr. Rubritz contacted him a short while ago and asked if they could move the Dance from the Parkside Community Center Parking Lot to the area in front of the stage. As they had previously booked the stage area for their program there was no problem. The motion was made by Gabriel and seconded by Aughenbaugh that Council approve the request from the DuBois Historical Society for use of the area in front of the Stage for a dance on Friday, June 3rd and the closure of West Long Avenue at N. High, Brady and Jared ST for the Sesquicentennial of DuBois celebration which will include Food Vendors and a Car Show on Saturday, June 4th. Roll call vote was as follows: Aughenbaugh, yea; Gabriel, yea; Dietz, yea; Bernardo, yea; Walsh, yea. Motion passed 5-0.

State is sweeping Route 255 and 219 beginning March 21st

The state will be putting the millings on streets, only state roads not City roads.

Request from Steven Mehok of the DuBois Housing Authority to appoint Mark Zmitravich from 614 West Weber Avenue to the Board of Commissioners. Mr. Zmitravich would be fulfilling Ms. Huseby’s term of office which terminates on January 1, 2023.

The motion was made by Dietz and seconded by Gabriel that Council approve the request of Mr. Mehok to appoint Mark Zmitravich of 614 West Weber Avenue to the DuBois Housing Authority Board of Commissioners. Roll call vote was as follows: Aughenbaugh, yea; Gabriel, yea; Dietz, yea; Bernardo, yea; Walsh, yea. Motion passed 5-0.

Waste Management Spring Clean Up Week of March 21st

Same day as regular garbage, no more than one person can pick up, no electronics, building materials or electronics.

Work Session Meeting Minutes – March 17, 2022 (Cont'd.)

Tabulation: Anderson Creek Reservoir Intake Structures Replacement



2568 Park Center
Boulevard
State College, PA 16801
(814) 238-7117

Intake Structures Replacement Project Contract 2022-07 General Construction City of DuBois March 3, 2022 10:00am	
BIDDER	BASE BID
Plant Services Group 1341 Martin Road Indiana, PA 15701	\$ 325,000.00
BCS Construction Inc. 1818 Union Ave Altoona, PA 16601	\$ 435,385.00

Recommendation: Anderson Creek Reservoir Intake Structures Replacement

The motion was made by Aughenbaugh and seconded by Dietz that Council accept the recommendation of City Engineer Nasuti and award the contract to Plant Services Group in the amount of \$325,000. Roll call vote was as follows: Aughenbaugh, yea; Gabriel, yea; Dietz, yea; Bernardo, yea; Walsh, yea. Motion passed 5-0.

Code Enforcement/Zoning Officer – Zac Lawhead

Last Friday afternoon, Lawhead condemned a property on Jared ST, the living conditions were unsafe. He talked to our City Solicitor, they are looking for the owner of the house. Councilwoman Gabriel is going to try to help, she is going to ask the renter for the man’s name.

Police Chief – Blaine Clark

Kuddos to Zac; three people in the house had warrants against them.

Code Enforcement/Zoning Officer – Zac Lawhead

- Please call if you see something, he is going to try to keep up on the property.
- A lady complained that her neighbor is feeding wildlife in their yard which brings the wildlife into her yard. It’s against the state law to feed wild animals. Asking the solicitor on Monday if we should have law here.
- Snake in the Park – Park does not allow any animals except domesticated animals on a leash.

City Councilman – Jim Aughenbaugh

Anything on Red and Gold? Mayor Walsh said he had saw people walking around.

City Manager – John “Herm” Suplizio

People are leaving the Pershing Parking Lot and turning to the right, we need to check the signs to make sure they show its prohibited.

ATTEST:  APPROVED: 