

Work Session Meeting Minutes – July 28, 2022

City Council Chambers, City Building, 16 West Scribner Avenue, DuBois, Pennsylvania on Thursday, July 28, 2021 @ 4 p.m.; Council convened at their regular Work Session with Mayor Walsh in the Chair. Other Council Members present were: Jim Aughenbaugh, Diane Bernardo, Shane Dietz, and Shannon Gabriel. Also present were: City Manager, John “Herm” Suplizio; City Engineer/Public Work Director, Chris Nasuti; Redevelopment Authority Director/Assistant Public Works Superintendent, Joe Mitchell; Code Enforcement/Zoning Officer, Zac Lawhead; Public Works Superintendent, Scott Farrell; Police Chief, Blaine Clark; IT Director, Matt Johnson; and Finance Officer, DeLean Shepherd.

Absent: City Controller, David Volpe

Approval of Minutes

Review for Monday

Approval of Registry of Invoices

Review for Monday

Request from the DuBois Area Historical Society, Inc. for cones and signs to slow traffic down on West Long Avenue in front of the Historical Society and Fort Worth Restaurant for the annual Lantern Walk on Saturday, October 15th from 5 p.m. until 9 p.m.

The motion was made by Aughenbaugh and seconded by Gabriel that Council approve the request from the DuBois Area Historical Society, Inc. for cones and signs to slow traffic at West Long Avenue in front of the Historical Society and the Fort Worth Restaurant provided they have the proper paperwork on file. Roll call vote was as follows: Aughenbaugh, yea; Gabriel, yea; Dietz, yea; Bernardo, yea; Walsh, yea. Motion passed 5-0.

Recommendation – East DuBois Avenue Sidewalk, Phase 2

The motion was made by Aughenbaugh and seconded by Gabriel that Council award the East DuBois Avenue Sidewalk, Phase 2 project to the only bidder Dave Roman Excavating, Inc. in the amount of \$852,697.75. Roll call vote was as follows: Aughenbaugh, yea; Gabriel, yea; Dietz, yea; Bernardo, yea; Walsh, yea. Motion passed 5-0.

Sewer Plant Funding

On July 20th we received our revised funding offer from PennVEST for the new total for a 30-year loan with no increase in the grant amount. There will be more information coming after Monday’s meeting.

Authorization to advertise 2013 small Dump Truck on Municibid

The motion was made by Gabriel and seconded by Dietz that Council authorize advertising the 2013 Dump Truck on Municibid. Roll call vote was as follows: Aughenbaugh, yea; Gabriel, yea; Dietz, yea; Bernardo, yea; Walsh, yea. Motion passed 5-0.

Resolution No. 2022-0350 – Clearfield County 2022 Hazard Vulnerability Assessment and Mitigation Plan Update.



Clearfield County 2022 Hazard Vulnerability Assessment and Mitigation Plan Update Municipal Adoption Resolution

Resolution No. 2022-0350

City of DuBois, Clearfield County, Pennsylvania

WHEREAS, the City of DuBois, Clearfield County, Pennsylvania is most vulnerable to natural hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks and vulnerabilities, and

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Resolution No. 2022-0350 (Cont’d.)

WHEREAS, the City of DuBois acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Clearfield County 2022 Hazard Vulnerability Assessment and Mitigation Plan has been developed by the Clearfield County Department of Emergency Management in cooperation with other county departments, officials, and citizens of City of DuBois, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Clearfield County 2022 Mitigation Plan, and

WHEREAS, the Clearfield County 2022 Hazard Vulnerability Assessment and Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by natural hazards that face the County and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for the City of DuBois:

- The Clearfield County 2022 Hazard Vulnerability Assessment and Mitigation Plan is hereby adopted as the Official Hazard Mitigation Plan of the City, and
- The respective officials and agencies identified in the implementation strategy of the Clearfield County 2022 Hazard Vulnerability Assessment and Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

ADOPTED, this 28th day of July, 2022

Farrell and Mitchell attended the meetings; the plan has been set in place in case there is a disaster declaration and we need to get federal help. The motion was made by Aughenbaugh and seconded by Dietz that Council approve Resolution No. 2022-0350 accepting the Clearfield County 2022 Hazard Vulnerability Assessment and Mitigation Plan Update. Roll call vote was as follows: Aughenbaugh, yea; Gabriel, yea; Dietz, yea; Bernardo, yea; Walsh, yea. Motion passed 5-0.

Authorization to advertise for bids for waterline project on West Weber Avenue

This project will be funded by CDBG funds. It will run from Brady Street to the creek and increase the waterline from 4” to 8”. The motion was made by Dietz and seconded by Gabriel that Council authorize advertising for bids for the West Weber Avenue waterline project. Roll call vote was as follows: Aughenbaugh, yea; Gabriel, yea; Dietz, yea; Bernardo, yea; Walsh, yea. Motion passed 5-0.

Authorization to advertise for bids for waterline project on Spring Avenue

This project will run from State Street to Locust Street; hopefully widening the road and sidewalks. This project will increase the waterline from 4” to 12”. It will be funded by a grant or water loan. The motion was made by Aughenbaugh and seconded by Dietz that Council authorize advertising for bids for the Spring Avenue waterline project.

Tabulation - 2022 Street Paving – Recommendation Monday

TABULATION OF BIDS
FOR
STREET PAVING

<u>FIRM</u>	<u>AMOUNT OF BID</u>
1. New Enterprise Stone and Lime Co., Inc. P.O. Box 77, 3912 Brumbaugh Road New Enterprise, PA 16664	\$679,393.25
2. Glenn O. Hawbaker, Inc. 1952 Waddle Road, Suite 203 State College, PA 16803	\$617,504.00
3. HRI, Inc. 1750 West College Ave, Suite 1 State College, PA 16801	No Bid

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Tabulation - STREET PAVING (Cont'd.)

4. IA Construction Corporation
P. O. Box 568, 24 Gibb Road
Franklin, PA 16323

\$882,886.93

Request authorization for Mayor to sign the Phase 3 – Timber Cut Contract on 64+ acres of the Well Property; awarded to Chochran & Zandi Lumber, LLC for \$1 per ton per mill tally. We won't make a lot of money but it will clean up the property. The motion was made by Gabriel and seconded by Bernardo that Council authorize Mayor Walsh to sign the Phase 3 – Timber Cut Contract as presented. Roll call vote was as follows: Aughenbaugh, yea; Gabriel, yea; Dietz, yea; Bernardo, yea; Walsh, yea. Motion passed 5-0.

Authorization to send a registered letter to Terry Craft informing him not to trespass on the Water Plant, Wells, or Reservoir Property

We are having a problem with this gentlemen yelling and screaming at the guys at the Water Treatment Plant. The Chief and Sandy Township officers went out to talk to him. Mr. Craft tries to throw people off of the City's property. The motion was made by Bernardo and seconded by Gabriel that Council authorize the City Solicitor to have a letter for Monday and make sure the letter is sent by registered mail. Roll call vote was as follows: Aughenbaugh, yea; Gabriel, yea; Dietz, yea; Bernardo, yea; Walsh, yea. Motion passed 5-0.

Councilman – Shane Dietz

A gentleman was commenting on all the fields and fireworks and how nice they all are. Good job.

Councilwoman – Shannon Gabriel

Will not be attending August 11th Work Session she will be on a trip and will not be calling in. The top of the boulevard looks nice.

Councilwoman – Diane Bernardo

- Thank you to the Courier Express for the articles on the Relay for Life; Elaine did a wonderful job on the stories.
- Thank you to the Courier Express and Council, no more dog problems on Tower Lane.

City Manager – John “Herm” Suplizio

The 10 Person Joint Board Meeting is cancelled for Monday. There was a list that was to be put together and it is not ready to be voted on. However, we will still be having our regular City Council meeting at 6 p.m.

Code Enforcement/Zoning Officer – Zac Lawhead

- Weeds are popping up, trying to get letters out.
- He has a list for when the summer help starts the House # project; they will go around and check to make sure the houses are numbered.

IT Director – Matt Johnson

Working on security cameras around town to see where there is power and the ability of internet.

City Engineer/Public Works Director – Chris Nasuti

Sewer Plant Timing

- August 15th – Recommendations will be made.
- October 13th – Loan Closing
- End of October – Construction should begin.

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Redevelopment Authority Director/Assistant Public Works Superintendent – Joe Mitchell

- Received the Deed for the Cosmetology School, going to advertise to sell and try to get it back on the tax roll.
- Looking for a contractor to put a roof on the former Tommy D’s building.

Councilman – Jim Aughenbaugh


The top of the Boulevard is looking nice, can’t wait to see the other side when it’s done.

Mayor – Edward L. Walsh

Asked about the maintenance of the bank at the top of the boulevard. Nasuti stated, we’ll figure it out.

Executive Session called for a Land Sale

The motion was made by Dietz and seconded by Gabriel that Council have an Executive Session to discuss a Land Sale. Roll call vote was as follows: Aughenbaugh, yea; Gabriel, yea; Dietz, yea; Bernardo, yea; Walsh, yea. Motion passed 5-0.

ATTEST:  APPROVED: 