

Planning Commission Minutes – January 6, 2021

PRESENT: Chairwoman Nancy Moore and Member(s): Diane Bernardo, Joe Becker, Ed Andrulonis and David Volpe

ABSENT: None

STAFF: Code Enforcement/Zoning Officer, Zac Lawhead; City Engineer/Public Works Director, Chris Nasuti; City Solicitor, Toni Cherry; Mayor Edward Walsh and Administrative Secretary, Bobbie Shaffer.

**Planning Commission Member John Micks resigned from the Planning Commission following the November meeting. Ed Andrulonis was appointed on November 19, 2020.

The meeting was called to order at 4:15 p.m. by Planning Commission Chairwoman, Nancy Moore.

Election of Officers

Appoint Chairperson

The motion was made by Bernardo and seconded by Andrulonis to nominate Member David Volpe as Chairman of the Planning Commission. Member Volpe declined the nomination. The motion was made by Volpe and seconded by Becker to nominate Nancy Moore as Chairwoman of the Planning Commission. Chairwoman Moore accepted the nomination.

VOTE

AYES: Commission Members: Becker, Volpe and Chairwoman Moore

ABSTAIN: None

NAYS: Commission Member: Bernardo and Andrulonis

MOTION PASSED: 3 – 2

Appoint Vice Chairperson

The motion was made by Bernardo and seconded by Volpe to nominate Member Andrulonis as Vice Chairperson of the Planning Commission. Member Andrulonis accepted the nomination.

VOTE

AYES: Commission Members: Becker, Bernardo, Andrulonis, Volpe and Chairwoman Moore

ABSTAIN: None

NAYS: None

MOTION PASSED: 5 – 0

Approval of Minutes – November 4, 2020

The motion was made by Bernardo and seconded by Volpe that the Planning Commission accept the minutes of November 4, 2020 as presented by the Administrative Secretary.

VOTE

AYES: Commission Members: Becker, Bernardo, Volpe and Chairwoman Moore

ABSTAIN: Commission Member: Andrulonis (Newly Appointed)

NAYS: None

MOTION PASSED: 4 – 0

Visitor's Comments: None

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Old Business: None

New Business:

Day Property Holdings LLC – 403 Patterson Avenue – Subdivision (Old Jehovah Witness Property)
Mr. Day would like to subdivide his property into two parcels. Parcel one would be 227,343 Sq. Ft or 5.22 Acres the second parcel would be 99,419 Sq. Ft. or 2.28 Acres. The subdivision meets or exceeds all area, size and setback requirements in our Code of Ordinances.

The motion was made by Andrulonis and seconded by Bernardo that the Planning Commission recommend that the plan be forwarded to Council for their approval.

VOTE

AYES: Commission Members: Becker, Bernardo, Andrulonis, Volpe and Chairwoman Moore
ABSTAIN: None
NAYS: None
MOTION PASSED: 5 – 0

Adjournment

The motion was made by Bernardo and seconded by Becker that the Planning Commission adjourn.

VOTE

AYES: Commission Members: Bernardo, Becker, Andrulonis, Volpe and Chairwoman Moore
ABSTAIN: None
NAYS: None
MOTION PASSED: 5 – 0