

Work Session Meeting Minutes – January 21, 2021

City Council Chambers, City Building, 16 West Scribner Avenue, DuBois, Pennsylvania on Thursday, January 21, 2021 @ 4 p.m.; Council convened at their regular Work Session with Mayor Walsh in the Chair. Other Council Members present were: Diane Bernardo, Shane Dietz, Shannon Gabriel; and City Controller, David Volpe. Also present were: City Manager, John “Herm” Suplizio; City Engineer/Public Work Director, Chris Nasuti; Redevelopment Authority Director/Assistant Public Works Superintendent, Joe Mitchell; Code Enforcement/Zoning Officer, Zac Lawhead; Police Chief, Blaine Clark; and Finance Officer, DeLean Shepherd.

Absent: Councilman James Aughenbaugh

Approval of Minutes

Review for Monday

Approval of Registry of Invoices

Review for Monday

Request from Austin Swanson for use of the Beaver Meadow Trail to educate students in the Penn State DuBois Wildlife Program

The motion was made by Gabriel and seconded by Dietz that Council approve the request from Austin Swanson and allow the students of the Penn State DuBois Wildlife Program the use of the Beaver Meadow Trail. Roll call was as follows: Gabriel, yea; Bernardo, yea; Dietz, yea; Walsh yea. Motion passed 4 – 0.

Treasurer’s Salary – Currently \$24,000 with a 3% increase each Year

The motion was made by Bernardo and seconded by Gabriel that Council set the Treasurer’s Salary for 2022 at \$24,000; increase by %3 in 2023; increase by 3% in 2024; and increase by 3% increase in 2025. Roll call was as follows: Gabriel, yea; Bernardo, yea; Dietz, yea; Walsh yea. Motion passed 4 – 0.

Request authorization to advertise for consultant services for CDBG preparation.

The motion was made by Bernardo and seconded by Dietz that Council authorize advertising for consultant services for CDBG preparation. Roll call was as follows: Gabriel, yea; Bernardo, yea; Dietz, yea; Walsh yea. Motion passed 4 – 0.

Authorization to advertise for bids:

A. Maple Avenue Water Line

The motion was made by Dietz and seconded by Gabriel that Council authorize advertising for bids for the Maple Avenue Water Line. Roll call was as follows: Gabriel, yea; Bernardo, yea; Dietz, yea; Walsh yea. Motion passed 4 – 0.

B. Maple Avenue Sidewalks

The motion was made by Gabriel and seconded by Dietz that Council authorize advertising for bids for the Maple Avenue Sidewalks. Roll call was as follows: Gabriel, yea; Bernardo, yea; Dietz, yea; Walsh yea. Motion passed 4 – 0.

C. Penn Highlands Access Road (South Sixth ST and Sunflower Drive)

The motion was made by Bernardo and seconded by Gabriel that Council authorize advertising for bids for the Penn Highlands Access Road that (South Sixth Street and Sunflower Drive). Roll call was as follows: Gabriel, yea; Bernardo, yea; Dietz, yea; Walsh yea. Motion passed 4 – 0.

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Ryan/Kelly Ferut (Setter Point Insurance) – 501 Orient Avenue

The Ferut's are interested in turning the old Church of Christ building into an insurance agency. The church is currently located in a residential area, but the Ferut's would like to use it for a Commercial Use. The motion was made by Gabriel and seconded by Dietz that Council turn the Ferut request over to the Planning Commission. Roll call was as follows: Gabriel, yea; Bernardo, yea; Dietz, yea; Walsh yea. Motion passed 4 – 0.

Blaine Clark – Chief of Police

Chief Clark stated that over the weekend one of our officers caught the person breaking into vehicles.

Zac Lawhead –Code Enforcement/Zoning Officer

- Update on 158 W. Long Avenue: Lawhead has been unsuccessful at making contact; he's going to try a certified letter. Mayor Walsh is going to try reaching out to Joe.
- The property across the street should be cleaned up; he'll be checking on it.

James Tokarcik – IT Director

Vinyl printer update. Mayor Walsh asked Tokarcik to tell Council how the printer works and what we will be able to do with it.

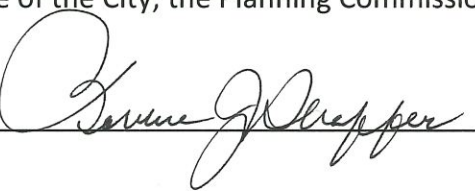
Councilwoman Diane Bernardo

Happy Birthday Zac and Becky.

City Manager – John "Herm" Suplizio

There will be an Executive Session following the City Council Meeting on Monday concerning the State of the City; the Planning Commission will be asked to attend.

ATTEST:



APPROVED:

