

Work Session Meeting Minutes - January 13, 2022

City Council Chambers, City Building, 16 West Scribner Avenue, DuBois, Pennsylvania on Thursday, January 13, 2022 @ 4 p.m.; Council convened at their regular Work Session with Mayor Walsh in the Chair. Other Council Members present were: Jim Aughenbaugh, Diane Bernardo, Shane Dietz, and Shannon Gabriel. Also present were: City Manager, John "Herm" Suplizio; City Engineer/Public Work Director, Chris Nasuti; Redevelopment Authority Director/Assistant Public Works Superintendent, Joe Mitchell; Code Enforcement/Zoning Officer, Zac Lawhead; Police Chief, Blaine Clark; IT Director, James Tokarcik; and City Secretary, Bobbie Shaffer.

Absent: City Controller, David Volpe

In accordance with Article VII, Section 701, of the Third-Class City Code Shannon Gabriel presented her "Certificate of Election" to the Administrative Secretary. On Wednesday, January 5, 2022, Shannon Gabriel was sworn into office by Mayor Edward L. Walsh and was duly certified as Councilwoman.

Approval of Minutes

Review for Monday

Approval of Registry of Invoices

Review for Monday

Request Use of the Park

- Request from Eva McKee from Relay for Life - Friday, July 22, 2022 (for setup) - Saturday, July 23, 2022 from 8 a.m. until 10 p.m. (for event)
The motion was made by Gabriel and seconded by Aughenbaugh that Council approve the request from Eva McKee for use of the Park on Friday, July 22, 2022 for setup and Saturday, July 23, 2022 from 8 a.m. until 10 p.m. for the annual Relay for Life. Roll call vote was as follows: Gabriel, yea; Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Walsh, yea. Motion 5-0.
- Request from Eva McKee from Relay for Life for their annual Car Cruzin - Saturday, September 24, 2022
The motion was made by Bernardo and seconded by Gabriel that Council approve the request from Eva McKee for use of the park on Saturday, September 24, 2022 for the annual Relay for Life Car Cruzin. Roll call vote was as follows: Gabriel, yea; Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Walsh, yea. Motion 5-0.
- Request from Tim Port, New Story for use of the park Saturday, April 30, 2022 for their annual Autism Walk.
The motion was made by Dietz and seconded by Aughenbaugh that Council approve the request from Tim Port of New Story for use of the park on Saturday, April 30, 2022 for their annual Autism Walk. Roll call vote was as follows: Gabriel, yea; Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Walsh, yea. Motion 5-0.

Authorization to advertise for bids for Bituminous and Concrete Repair Work

City Engineer Nasuti stated this is a two-year contract. The motion was made by Aughenbaugh and seconded by Dietz that Council authorize advertising for bids for Bituminous and Concrete Repair Work. Roll call vote was as follows: Gabriel, yea; Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Walsh, yea. Motion 5-0.

Approve Fire School Improvements:

City Manager Suplizio stated these improvements are to turn the new Burn Room into Class A and Class B and will all be tied into the Fire School Building. Councilman Aughenbaugh asked where the money came from. City Manager Suplizio stated a grant.

- a. Breezeway A - Anthony Roy Construction - \$9,950
The motion was made by Gabriel and seconded by Aughenbaugh that Council approve the proposal for Fire School improvements from Anthony Roy Construction in the amount of \$9,950 for Breezeway A. Roll call vote was as follows: Gabriel, yea; Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Walsh, yea. Motion 5-0.
- b. Breezeway B - Anthony Roy Construction - \$5,000
The motion was made by Gabriel and seconded by Dietz that Council approve the proposal for Fire School Improvements from Anthony Roy Construction in the amount of \$5,000 for Breezeway B. Roll call vote was as follows: Gabriel, yea; Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Walsh, yea. Motion 5-0.

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- c. Close in Pavilion - Anthony Roy Construction - \$ 7,000
The motion was made by Aughenbaugh and seconded by Dietz that Council approve the proposal for Fire School Improvements from Anthony Roy Construction in the amount of \$7,000 to close in the Pavilion. Roll call vote was as follows: Gabriel, yea; Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Walsh, yea. Motion 5-0.
- d. New Pavilion - Anthony Roy Construction- \$9,950
The motion was made by Dietz and seconded by Bernardo that Council approve the proposal for Fire School Improvements from Anthony Roy Construction in the amount of \$9,950 for a New Pavilion. Roll call vote was as follows: Gabriel, yea; Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Walsh, yea. Motion 5-0.

Councilwoman Gabriel asked if Mr. Roy gave us an itemized list; City Manager Suplizio stated he had not. Gabriel asked when the project would be completed. Mayor Walsh stated that due to prices fluctuating, Mr. Roy can't wait too long. Suplizio stated it must be done by March 31, 2022.

Division Street Traffic Signal

City Engineer Nasuti stated that we have received grant money for sidewalk, curbs and drains and the Railroad is ready to repair the crossings at Liberty and Division Street. He is requesting authorization to advertise for bids. Mayor Walsh asked when the project would take place. Nasuti felt it would be a summer project while the kids are out of school. The motion was made by Gabriel and seconded by Aughenbaugh to authorize advertising for bids for the Division Street Traffic Signal project. Roll call vote was as follows: Gabriel, yea; Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Walsh, yea. Motion 5-0.

Police Chief - Blaine Clark

Chief Clark felt the DuBois/Sandy Joint Board Meeting went well. Snow is coming for this weekend; he and Joe Mitchell will be setting up a command center for bad conditions.

Redevelopment Authority Director/Assistant Public Works Superintendent - Joe Mitchell

Let it snow!

Councilwoman Diane Bernardo

- Shout out for birthdays this month: Pam, Becky, Zac and Adam
- Question about letters of interest to be placed on Consolidation Committees. Can they still be submitted? Manager Suplizio stated the deadline was December 31st, but get it and they will consider it. Bernardo asked if a lot of people showed interest? Suplizio stated there was a lot.

City Manager, John "Herm" Suplizio

- Ryan Glass - Haunted Walk in the Park
Mr. Glass is thinking about putting on an Easter Egg Hunt in the park at night. Engineer Nasuti felt he should talk to the people who put on the Easter Egg hunt every year so there is no conflict.

Mayor Edward L. Walsh

He felt the Joint Board Meeting was really good. Reminded everyone to turn in their Sharkey Piccirillo questionnaires and Financial Interest forms.

ATTEST: _____



APPROVED: _____

