

Work Session Meeting Minutes – February 9, 2023

City Council Chambers, City Building, 16 West Scribner Avenue, DuBois, Pennsylvania on Thursday, February 9, 2023 @ 4 p.m.; Council convened at their regular Work Session with Mayor Walsh in the Chair. Other Council Members present were: Jim Aughenbaugh, Diane Bernardo, Shane Dietz, and Shannon Gabriel. Also present were: City Manager, John “Herm” Suplizio; City Engineer/Public Work Director, Chris Nasuti; Redevelopment Authority Director/Assistant Public Works Superintendent, Joe Mitchell; Code Enforcement/Zoning Officer, Zac Lawhead; Public Works Superintendent, Scott Farrell; Police Chief, Blaine Clark; Police Corporal, Lanny Prosper; IT Director, Matt Johnson; and Finance Officer, DeLean Shepherd.

Approval of Minutes
Review for Monday

Approval of Registry of Invoices
Review for Monday

SRO Officer @ Central
Gretchen Caruso the President of DuBois Area Central Catholic stated that the Resource Officer will be at the school starting tomorrow. This is another result of the collaboration between Sandy Township and the City of DuBois. She went on to thank the City Manager, the unanimous donor and the Sandy Township Manager. The officer will be teaching the kids about drugs, bullying, etc. not just for safety. Chief Kruzalak likes that it bridges the gap between the police and the students; he stated that Larry will be happy to help and with his experience it should be a success. Chief Clark was happy to be involved.

Girl Scout Presentation – Emma & Taylor Roy
Emma and Taylor Roy belong to Troop 28021 and would like their project to be making a small free library by the Juniata Lake. Council was presented with a packet concerning the location and the details. The motion was made by Aughenbaugh and seconded by Gabriel that Council approve the request and allow the installation of a small library at Juniata Lake, contingent on approval from the City Engineer on the location. Roll call vote was as follows: Bernardo, yea; Dietz, yea; Gabriel, yea; Aughenbaugh, yea; Walsh, yea. Motion passed 5-0.

Resolution No. 2023-0362



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GOVERNING BODIES' AUTHORIZING RESOLUTION
CITY OF DUBOIS
RESOLUTION NO. 2023-0362

WHEREAS THE City of DuBois & Township of Sandy will be undertaking a project under the Strategic Management Planning Program for the fiscal management and consolidation of the City of DuBois and Township of Sandy.

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WHEREAS THE City of DuBois wishes to participate in said project.



AND WHEREAS THE Pennsylvania Department of Community and Economic Development makes available grant-in-aid to such projects through the Strategic Management Planning Program,

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of DuBois hereby authorizes City Manager, John “Herm” Suplizio to make application for such a grant on our and Township of Sandy’s behalf.

AND BE IT FURTHER RESOLVED that the City Council of the City of DuBois hereby allocates local resources in the amount of 5% of the grant amount to said project.

Adopted this 9th day of February, 2023 by the City Council of the City of DuBois.

City of DuBois

Attest  Bobbie J. Shaffer, City Secretary
 Edward L. Walsh, Mayor & President of Council

Work Session Meeting Minutes – February 9, 2023 (Cont'd)

Resolution No. 2023-0362 (Cont'd.)

Engineer Nasuti stated that this is for a grant for the consolidation for Architect Services. The motion was made by Gabriel and seconded by Dietz to accept the Governing Bodies' Authorizing Resolution No. 2023-0362 as presented. Roll call vote was as follows: Bernardo, yea; Dietz, yea; Gabriel, yea; Aughenbaugh, yea; Walsh, yea. Motion passed 5-0.

Request Authorization to Bid out Line Painting

The motion was made by Bernardo and seconded by Aughenbaugh that Council authorize advertising for bids for Line Painting. Roll call vote was as follows: Bernardo, yea; Dietz, yea; Gabriel, yea; Aughenbaugh, yea; Walsh, yea. Motion passed 5-0.

Request from Affirming Fire Ministries, Inc. for use of the park on Saturday, August 26, 2023 for Family Day & Concert and Sunday, August 27, 2023, for Sunday Church Services

All paperwork was provided and the insurance is in order. The motion was made by Dietz and seconded by Gabriel that Council approve Affirming Fire Ministries, Inc. use of the park on Saturday, August 26, 2023 for Family Day & Concert and Sunday, August 27, 2023, for Sunday Church Services. Roll call vote was as follows: Bernardo, yea; Dietz, yea; Gabriel, yea; Aughenbaugh, yea; Walsh, yea. Motion passed 5-0.

Architect

The Committee of five people reviewed the RFP's for Architect Services for upgrades to various buildings for consolidation and recommended awarding the contract to KTH Architects. The award is contingent on receiving a grant from DCED. The motion was made by Aughenbaugh and seconded by Gabriel that Council accept the recommendation of the Committee of five and award the contract to KTH Architects contingent on receiving a grant from DCED. Roll call vote was as follows: Bernardo, yea; Dietz, yea; Gabriel, yea; Aughenbaugh, yea; Walsh, yea. Motion passed 5-0.

Proclamation: Day of Hope

Sonya Fetterhoff from Sunny 106 requested a proclamation for the Day of Hope. The Day of Hope is Thursday, February 16th this year and the Mayor will be presenting the proclamation to the DuBois Area School District. The motion was made Gabriel and seconded by Dietz that Council proclaim February 16th as the Day of Hope in the City of DuBois. Roll call vote was as follows: Bernardo, yea; Dietz, yea; Gabriel, yea; Aughenbaugh, yea; Walsh, yea. Motion passed 5-0.

Request from New Story School for use of the Stage/Walkway on April 22, 2023 for the annual Autism Walk & Resource Fair.

All paperwork was provided and the insurance is in order. The motion was made by Aughenbaugh and seconded by Dietz that Council approve the request from New Story School for use of the Stage and Walkway on April 22, 2023 for their annual Autism Walk & Resource Fair. Roll call vote was as follows: Bernardo, yea; Dietz, yea; Gabriel, yea; Aughenbaugh, yea; Walsh, yea. Motion passed 5-0.

Letter mailed to Coke Hill residents concerning construction project.

Informational, just a heads up for Council.

Skunk Control

Moving forward with getting prices about getting a retainer or helping residents by paying a percentage of the charge.

K-9

K-9 Officer Zayne Rhed has put in a proposal; he is looking to replace Ace in the fall of 2025. Gabriel is hoping that after consolidation we will get another one. The motion was made by Gabriel and seconded by Aughenbaugh that Council authorize K-9 Officer Rhed, City Manager Suplizio, Township Manager Arbaugh, Police Chief Kruzelak, and Police Chief Clark to identify and purchase another dog in 2025.

Police Chief Clark

Thanked Superintendent Farrell for help with ammunition.

IT Director – Matt Johnson

Rode with Officer Johnson to locate places to put cameras in Sandy to integrate the system.

Councilman Jim Aughenbaugh

Congratulations to Girl Scouts.

Councilwoman Diane Bernardo

- Ladies that are making a mark on this world, you will remember this always. Thank you Beth Ann for marrying Toni and having such great girls.

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Councilwoman Diane Bernardo

- Manager Suplizio and myself met with the Garden Club. She told Superintendent Farrell that one of boxes is in need of repair.

Councilman Shane Dietz

Thanked the girls and the Police Department for working on the DACC project.

Councilwoman Shannon Gabriel


Books, come get them.... good job girls.

Sandy Township Manager – Shawn Arbaugh

Talked about all of the meetings between Sandy Township and the City of DuBois' personnel.

Mayor Edward Walsh

Thanked Beth Ann Roy for helping Tony with his Fire Chief duties the last two years.

ATTEST:  APPROVED: 