

Work Session Meeting Minutes - December 9, 2021

City Council Chambers, City Building, 16 West Scribner Avenue, DuBois, Pennsylvania on Thursday, December 9, 2021 @ 4 p.m.; Council convened at their regular Work Session with Mayor Walsh in the Chair. Other Council Members present were: Jim Aughenbaugh, Diane Bernardo, and Shannon Gabriel. Also present were: City Manager, John "Herm" Suplizio; City Engineer/Public Work Director, Chris Nasuti; Redevelopment Authority Director/Assistant Public Works Superintendent, Joe Mitchell; Police Chief, Blaine Clark; IT Director, James Tokarcik; and Finance Officer, DeLean Shepherd.

Absent: Councilman, Shane Dietz (Came in at the End); and City Controller, David Volpe

Approval of Minutes

Review for Monday

Approval of Registry of Invoices

Review for Monday

Second and Final Reading of Council Bill No. 1964 - Amended Industrial Sewer Use Ordinance

Review for Monday

248 South Brady Street - Bid

248 South Brady Street

BID

To: City of DuBois, 16 W. Scribner Avenue, PO Box 408, DuBois, PA 15801

The undersigned, having familiarized (himself/herself/themselves) with the existing conditions on the subject 248 South Brady Street Parcel (Map No. 003-000-000575) and its associated structure(s), hereby proposes to purchase said parcel and all of the structures and/or improvements constructed upon it for the lump sum of:

\$ 10,000.00 Dollars.
ten thousand

Method of Award: The City of DuBois will award the sale of the lot to the highest responsible bidder.

1. The parcel for sale was purchased by the City of DuBois on September 25, 2019, from the Estate of Linda M. Orlich. The City of DuBois does not make any guarantees or warranties on the conditions of the property, the structure(s), or the utilities. The buyer will be responsible for all costs required to make the site, structure(s) and utilities suitable for habitation, if needed.
2. The bidder will be responsible for all closing costs associated with the sale of the property.
3. In submitting this Bid, the bidder understands that the right is reserved by the City of DuBois to reject any and all Bids. If written notice of the acceptance of this Bid is mailed, telegraphed, or delivered to the undersigned within sixty (60) days after the opening thereof, or at any time thereafter before this Bid is withdrawn, the undersigned agrees to execute the Agreement of Sale within ten (10) days after the Agreement is presented to him/her for signature and to pay for the land in full within thirty (30) days after execution of the Agreement.
4. Construction of a new residential structure or renovation of the existing structure(s) must be started within six (6) months of the execution of the Agreement and completed no later than two (2) years after execution of the Agreement. If these construction time lines are not satisfied or there continues to be code violations at the property, the property will be sold back to the City of DuBois at the original selling price, less all costs associated with selling the property back to the City of DuBois.

Signature Brittany Muth Date 11/3/21

Typed or Printed Name Brittany Muth 814-952-2140

Signature _____ Date _____

Typed or Printed Name _____

Ms. Muth was the only bid received for the property located at 248 S. Brady ST. The motion was made by Gabriel and seconded by Aughenbaugh that Council award the sale of the property located at 248 South Brady Street to Brittany Muth in the amount of \$10,000; with the understanding, Ms. Muth will abide by the stipulations of the bid agreement. Roll call vote was as follows: Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0.

Reappoint Marcia Belin-Muir to the Housing Authority Board for a five-year term ending January 1, 2027

The motion was made by Aughenbaugh and seconded by Bernardo that Council re-appoint Marcia Belin-Muir to five-year term ending January 1, 2027. Roll call vote was as follows: Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0.

Joint Municipal Meeting between City of DuBois and Sandy Township - Wednesday, January 12 @ 6 p.m. - City Building /Council Chambers

Tabled until Monday, Councilman Aughenbaugh may have a conflict that day.

Work Session Meeting Minutes - December 9, 2021 (Cont'd.)

Resolution No. 2021-0347 - Green Light-Go Program Project Funding



CITY OF DUBOIS, PENNSYLVANIA
16 W. SCRIBNER AVE. • P.O. BOX 408 • DUBOIS, PENNSYLVANIA 15801
TELEPHONE: (814) 371-2000

Resolution 2021-0347

GREEN LIGHT - GO PROGRAM PROJECT FUNDING CITY OF DUBOIS

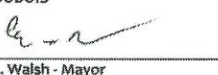
BE IT RESOLVED, by authority of the City Council of the City of DuBois, Clearfield County, and it is hereby resolved by authority of the same, that the City Manager, John F. Suplizio, of the City of DuBois, be authorized and directed to sign the Green Light-Go Grant Reimbursement Agreement on its behalf:

RESOLVED and ADOPTED this 9th day of December, 2021.

ATTEST:


Administrative Secretary - City of DuBois

CITY OF DUBOIS


Edward L. Walsh - Mayor

I Bobbie J. Shaffer, Administrative Secretary of the City of DuBois, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the City Council, held the 9th day of December, 2021.

Date: Dec 9, 2021


Bobbie J. Shaffer

The motion was made by Gabriel and seconded by Bernardo that Council approve Resolution No. 2021-0347 - Green Light-Go Program Project Funding. Roll call vote was as follows: Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0.

Request from Sandy Township for a single Sewer Tap for Gilbert J. Barker, Jr. Subdivision on Ice Plant Road.

The motion was made by Aughenbaugh and seconded by Bernardo that Council approve the request from Sandy Township for a single sewer tap for Gilbert J. Barker, Jr. Subdivision on Ice Plant Road. Roll call vote was as follows: Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0.

Permit Parking

Review for Monday with thoughts of increasing fee. Currently we charge \$25 monthly or \$225 annually.

Approval to advertise for Bids for Water Plant Flocculators

The motion was made by Aughenbaugh and seconded by Gabriel that Council authorize advertising for bids for Water Plant Flocculators. Roll call vote was as follows: Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0.

Re-adoption of Ordinance No. 1861 - House/Building Numbers

It was discovered during codification that due to the cut off deadline, we adopted Ordinance No. 1861 after the deadline but prior to the codification; therefore, we reverted back to the original ordinance. Ordinance No. 1861 is an ordinance of the City of DuBois amending chapter 149 of the code of ordinances establishing the requirement that buildings within the City of DuBois be numbered and amending the requirements for such numbering of buildings and structures within the City of DuBois and amending the minimum and maximum penalties for violation of the provisions of Chapter 149 was presented for re-adoption. The motion was made by Bernardo and seconded by Gabriel that Council re-adopt Ordinance No. 1861 entitled

Work Session Meeting Minutes - December 9, 2021 (Cont'd.)

Re-adoption of Ordinance No. 1861 - House/Building Numbers (Cont'd.)

House/Building Numbers in its entirety. Roll call vote was as follows: Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0.

Tabulation - Hoover & W. Washington Avenue Waterline Replacement Project



2568 Park Center
Boulevard
State College, PA 16801
(814) 238-7117

| Hoover and West Washington Avenue Waterline Replacement Contract 2021-03 General Construction City of DuBois December 9, 2021 1:00pm | | |
|---|----|------------|
| BIDDER | | BASE BID |
| Dave Roman Excavating, Inc. 1135 Reynoldsville Sykesville Road Reynoldsville, PA 15851 | \$ | 178,415.00 |
| Maxwell Trucking & Excavating, Inc. 1705 E. Trout Road State College, PA 16801 | \$ | 187,454.00 |
| Continental Construction, Inc. P.O. Box 126 Ridgway, PA 15853 | \$ | 232,248.00 |
| Diehl Contracting, LLC. 54 Cooper Ave. Glen Hope, PA 16845 | \$ | 275,000.00 |
| CSR Directional Boring, LLC. 15452 Rockdon Mill Hwy Clearfield, PA 16830 | \$ | 277,235.00 |

Recommendation Monday

Extension of four-year contract with School District & County Tax Collection with a 4% increase Annually

The motion was made by Aughenbaugh and seconded by Gabriel that Council authorize writing a letter to the County Commissioners and the DuBois Area School District requesting an extension of the current contract with a 4% increase annually. Roll call vote was as follows: Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0.

Letter to the Editor

The following was in the paper on Wednesday, December 8, 2021

Resident concerned about parking meters

Dear City Fathers of Dulais,

First I would like to thank you for your service to our fair city. It is great to see the city flourishing with its superior park and athletic facilities, hospital and schools. My concern is regarding our downtown area, with its many unique and charming shops, and many different eateries. Something puzzles me. Why are there parking meters, penalizing some areas (including the public library that was built with city taxes and grants)? Is it for additional funds? Let's think about that. We now have many out of town visitors. They are shocked when they come back from casual shopping and dining to find a parking ticket in addition to the parking meter fee, if they lingered too long at one shop. It would seem that implies they are unwelcome here, and I know that is not your intention.

We know this issue needs to be investigated and acted upon. We also know you have the best interests of the city at heart, and can overcome this challenge, so both our hometown citizens and many visitors can enjoy the attractions waiting for them. It would seem parking meter revenue doesn't hold a candle to what revenue return would be to a welcoming downtown. In light of this concern, consider removing the parking meters and investigate construction of more parking lots.

Work Session Meeting Minutes - December 9, 2021 (Cont'd.)

Letter to the Editor (Cont'd.)

It was the general consensus that Council would love to have free parking during the holidays but it is not possible as many of the people who live in the downtown fill up the spots and won't move their vehicles. In fact, some of merchants have requested no free parking because of this. Councilwoman Bernardo is not in favor of addressing this matter.

Kiwanis Club - Kids Park

City Manager Suplizio has been in contact with Mr. Rubritz and the Kiwanis Club is interested in giving the City of DuBois money to add items to the kid's park.

Police Chief - Blaine Clark

Between 5 and 7 p.m. tonight, kids can meet the Grinch here in the City Building for a toy drive.

City Engineer/Public Works Director - Chris Nasuti

No Tax Increase.

Redevelopment Authority Director/Assistant Public Works Superintendent, Joe Mitchell

Still No Tax Increase.

IT Director - James Tokarcik

No Tax Increase

Councilwoman Shannon Gabriel

Red Bank should be commended, did well for District 9. Christmas lights are beautiful.

Councilwoman Diane Bernardo

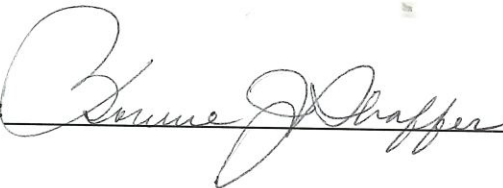
- Believes parking is very cheap in the City of DuBois. Strongly encourages a rate increase.
- Addressed the Chief about Radio Adventures - He is on the radio every Monday morning talking about the police department and what's going on.

Councilman Jim Aughenbaugh

Asked about the Christmas lights for Maple Avenue; not this year.

Councilman Shane Dietz - No Tax Increase

ATTEST:



APPROVED:

