

Work Session Meeting Minutes – April 6, 2023

City Council Chambers, City Building, 16 West Scribner Avenue, DuBois, Pennsylvania on Thursday, April 6, 2023 @ 4 p.m.; Council convened at their regular Work Session with Mayor Walsh in the Chair. Other Council Members present were: Jim Aughenbaugh (Phone), Diane Bernardo, Shane Dietz, and Shannon Gabriel. Also present were: Interim City Manager/City Engineer/Public Work Director, Chris Nasuti; Public Works Superintendent, Scott Farrell; Code Enforcement/Zoning Officer, Zac Lawhead; Police Chief, Blaine Clark; and Administrative Secretary, Bobbie Shaffer.

Executive Session

Mayor Walsh stated that an Executive Session took place on Monday, April 3, 2023 concerning a Personnel Issue; no action was taken and no vote was taken.

Timber Sale Bid Opening

Timber Sale Bid Opening
Compartment #4
April 6, 2023 @ 4 p.m.

1	HMI Lumber	\$220,519.30
	3657 Route 310	
	Reynoldsville, PA 15851	
2	Northwest Hardwoods	\$361,104.00
	PO Box 309	
	Marienville, PA 16239	
3	Green Ridge Forst Products	\$358,883.00
	3255 Franklin Pike RD	
	Cochrannton, PA 16314	
4	Emporium Hardwoods	\$268,306.00
	15970 Route 120	
	Emporium, PA 15834	
5	Gutchess Lumber Co.	\$340,080.00
	890 McLean Road	
	Cortland, NY 13045	
6	Matson Lumber Company	\$390,100.00
	132 Main ST	
	Brookville, PA 15825	
7	Collins - Kane Hardwood	\$222,208.00
	PO Box 807	
	Kane, PA 16735	
8	Brownlee Lumber	\$410,288.00
	2652 Hazen Richardsville Road	
	Brookville, PA 15825	
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Work Session Meeting Minutes – April 6, 2023 (Cont’d.)

Timber Sale Bid Opening (Cont’d.)

Mayor Walsh introduced Forester, Ken Kane to the audience. Mr. Kane, opened the bids at 4 p.m. and read the amounts of each bid; the bids were tabulated by Ken Kane, Jr.; Code Enforcement/Zoning Officer, Zac Lawhead; and Public Works Superintendent, Scott Farrell. Mr. Kane will have his recommendation to Council on Monday. He went on to say that this is the first step on beginning a new forest, our first regeneration. He thanked Council and stated it is an honor to be part of this new beginning.

Approval of Minutes

Review for Monday

Approval of Registry of Invoices

Review for Monday

Down to Earth Garden Club Agreement

Councilwoman Bernardo stated that it is the same contract we have had in place for the last 25 years, we’re just deleting the areas no longer being cared for by the clubs and updating the new locations of service. The motion was made by Bernardo and seconded by Gabriel that Council approve the Down to Earth Garden Club Agreement as presented. Roll call was as follows: Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh yea. Motion passed 5-0

Councilwoman Gabriel wanted to clarify that the Down to Earth Garden Club provides this service to the City at no cost.

Request from Chris Mohny, Solicitor for the Hospital Authority to reappoint the following individuals to the Hospital Authority of the City of DuBois:

- Albert L. Varacallo, III, 510 Glenwood Avenue, Term ending January 1, 2026
- Patrick J. Reilly, Jr., 311 E. Scribner Avenue, Term ending January 1, 2026
- George Heigel, 2035 Green Glen Drive, Term ending January 1, 2026

The motion was made by Gabriel and seconded by Dietz that Council approve the reappointment of Albert L. Varacallo, III, Patrick Reilly, Jr., and George Heigel to the Hospital Authority of the City of DuBois as requested by Solicitor Mohny with their term ending January 1, 2026. Roll call was as follows: Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh yea. Motion passed 5-0

Tabulations

Paving - Recommendation Monday

2023 City of DuBois
Bid for Letting (Paving)
April 6, 2023 @ 11 a.m.

Glenn O. Hawbaker, Inc. 627 Rich Highway DuBois, PA 15801	<u>\$206,694.00</u>
HRI, Inc. 1750 West College Avenue State College, PA 16801	<u>\$194,899.80</u>

COMPANY	ITEM 1 130 50# Bags Sodium Fluoride (coarse or granule)	ITEM 2 3,500 50# Bags Light Soda Ash	ITEM 3 13 2,000 # Cylinder Liquid Gas Chlorine WTP	ITEM 4 16 2,000# Cylinder Liquid Gas Chlorine STP	ITEM 5 5 275 Gallon IBC Liquid Permanganate	ITEM 6 1,000 Gallons Per Month Sodium Bisulfite Solution Liquid	ITEM 8 5 55 Gallon Drum Heavy Duty Degreaser
Sal Chemical Attn: Lisa Jack 9036 Birch Dr. Weirton, WV 26062	\$115.00	\$19.40			\$6,048.00	\$3.15	
Shannon Chemical 502 Jeffers Cir 116 Exton, PA 19341-2539					\$5,353.37		
Clearfield Wholesale Paper 923 S. Fourth ST Clearfield, PA 16830							\$552.86
Barber's Chemical, Inc. 950 W. Main ST - PO Box 135 Chaparralville, PA 16150						\$3.79	
Univar USA Inc. Attn: Victoria Meakim 100 Dean Slevers PL Morrisville, PA 19067	\$116.67	\$22.88	\$2,380.00	\$2,380.00	\$4,284.72	\$3.29	
Coyne Chemical George S. Coyne Chemical Co. 1015 State Road Froydon, PA 19021	\$188.68				\$3,904.67		
Kuehne Chemical Co. Inc. 16 North Hackensack Ave Pearl River, NJ 07032							

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Resolution No. 2023-0364 – DCED Forensic Analysis of Financial Records



CITY OF DUBOIS, PENNSYLVANIA
16 W. SCRIBNER AVE. • P.O. BOX 408 • DUBOIS, PENNSYLVANIA 15801
TELEPHONE: (814) 371-2000

GOVERNING BODIES' AUTHORIZING RESOLUTION

CITY OF DUBOIS

RESOLUTION NO. 2023-0364

WHEREAS THE City of DuBois & Township of Sandy are currently engaged in a project under the Strategic Management Planning Program grant contract C000084531 for the fiscal management and consolidation of the City of DuBois and Township of Sandy.

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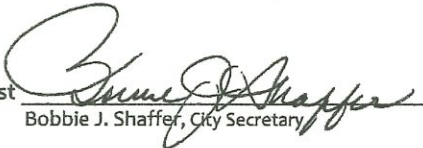

WHEREAS THE City of DuBois with the support of Sandy Township will be amending said grant to include a forensic analysis of the City of DuBois financial records,

AND WHEREAS THE Pennsylvania Department of Community and Economic Development makes available grant-in-aid to such projects through the Strategic Management Planning Program,

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of DuBois hereby authorizes City Manager, Chris Nasuti to amend grant C000084351 to include said forensic analysis.

AND BE IT FURTHER RESOLVED that the City Council of the City of DuBois hereby allocates local resources in the amount of 10% of the grant monies used to complete the forensic analysis and 5% of the grant monies used to complete the original scope of work for the management and consolidation of the City of DuBois and Sandy Township.

Adopted this 6th day of April, 2023 by the City Council of the City of DuBois.

Attest  
Bobbie J. Shaffer, City Secretary Edward L. Walsh, Mayor & President of Council

Interim Manager Nasuti stated that we are going to use the DCED SMPP Grant designated to the Architects and amend it for use on a Forensic Analysis of the City of DuBois financial records. He stated that Sandy Township had already approved the change at their Monday, April 3, 2023, meeting, we just need to approve it this evening. The motion was made by Gabriel and seconded by Dietz that Council approve the change of use for the DCED SMAPP Grant originally designed to Architects and now to be used for the Forensic Analysis of the City of DuBois financial records. Roll call was as follows: Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh yea. Motion passed 5-0

City of DuBois/DuBois Volunteer Fire Department – Community Days

Fire Chief, Mike Federici, addressed Council and formally requested that the City help out with Community Days as they have in the past both financially and with manpower. Councilwoman Gabriel verified with Federici that the Community Days/Parade Committee would now be hiring an outside entity to collect the money and take care of all paperwork concerning taxes. Federici stated that the Committee has hired JAMS Holdings to take care of the finances. The motion was made by Gabriel and seconded by Bernardo that Council approve Chief Federici's request and help out Community Days both financially and with manpower as in the past. Roll call was as follows: Dietz, yea; Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh yea. Motion passed 5-0

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City of DuBois – Musicfest 2023

Denny Skraba was not in attendance; this item will be held until Monday. Councilwoman Bernardo stated Mr. Skraba would like to start booking groups as soon as possible as the first concert will be Thursday, June 22, 2023 and the last Thursday, August 24, 2023.

Cosmetology Building

Interim Manager Nasuti stated that we have received more interest in the Cosmetology Building.

Mayor Walsh adjourned that meeting.

Ms. Beverly Kurts stated she wanted to speak. The Mayor informed her that Work Session's do not have comments periods, they never have. The purpose of the Work Session is to set the Agenda for Monday's Council Meeting, during which we have a designated Public Comments period. Ms. Kurts stated she has the right to speak at any public meeting she wishes to, she then turned to the City Solicitor and asked if that is correct. The City Solicitor told her it is not. Ms. Kurts stated she disagrees. Ms. Kurts stated that Council voted on items on the agenda. Mayor Walsh explained that none of those items dealt with money.

ATTEST:  APPROVED: 