

City Council Meeting Minutes – April 18, 2022

City Council Chambers, City Building, 16 West Scribner Avenue, DuBois, Pennsylvania on Monday, April 18, 2022 @ 6 p.m.; Council convened at their regular City Council Meeting with Mayor Walsh in the Chair. Other Council Members present were: Diane Bernardo, James Aughenbaugh, and Shannon Gabriel. Also present were: City Manager, John “Herm” Suplizio; Assistant City Solicitor, Paula Cherry; City Engineer/Public Works Director, Chris Nasuti; Redevelopment Authority Director/Assistant Public Works Superintendent, Joe Mitchell; Police Chief, Blaine Clark; and City Secretary, Bobbie Shaffer.

Absent: Councilman, Shane Dietz; City Controller, David Volpe

The meeting was called to order at 7 p.m. and the Pledge of Allegiance was led by Mayor Walsh.

Approval of Minutes

City Council Meeting Minutes of April 4, 2022

The motion was made by Gabriel and seconded by Aughenbaugh that Council approve the City Council Meeting Minutes of April 4, 2022 as presented by the City Secretary. Roll call vote was as follows: Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0.

Work Session Meeting Minutes of April 14, 2022

The motion was made by Aughenbaugh and seconded by Bernardo that Council approve the Work Session Meeting Minutes of April 14, 2022 as presented by the City Secretary. Roll call vote was as follows: Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0.

Excuse Councilman Shane Dietz

The motion was made by Aughenbaugh and seconded by Gabriel that Council excuse Councilman Shane Dietz from the evenings proceedings. Roll call vote was as follows: Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0.

Approval of Registry of Invoices

The motion was made by Gabriel and seconded by Aughenbaugh that Council approve the Purchase Order Listing by Vendor Name dated April 14, 2022 in the amount of \$467,921.79 and the Check Register by Check ID dated April 14, 2022 in the amount of \$13,577.95 as presented by the Finance Officer. Roll call vote was as follows: Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0.

Public Comments

None

Recommendations

Chemicals



Memo

To: DuBois City Council  
From: Chris Nasuti  
Date: 5/6/2022  
Re: Chemical Bid Recommendations

After reviewing the tabulation, the following are our recommendations:

1.

150 - 50# Bags Sodium Fluoride (Coarse or Granule)-  
@ \$116.50/bag
- Univar USA

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### Recommendations (Cont'd.)

#### Chemicals (Cont'd.)

- |    |   |                |
|----|---|----------------|
| 2. | 3,200 - 50# Bags Light Soda Ash<br>@ \$15.95/bag  | SAL Chemical   |
| 3. | 13 - 2000# Cylinder Liquid Gas Chlorine (Delivered to Water Plant)<br>@ \$2,380.00/Cylinder | Univar USA     |
| 4. | 22 - 2000# Cylinder Liquid Gas Chlorine (Delivered to Sewer Plant)<br>@ \$2,380.00/Cylinder | Univar USA     |
| 5. | 7 - 275 gallon IBC Liquid Permanganate<br>@ \$3,410.08/Tote                                 | Coyne Chemical |
| 6. | Approx. 1,000 gals Per Month - Sodium Bisulfite Solution Liquid<br>@ \$2.89/gallon          | SAL Chemical   |
| 7. | 30 - 2 1/2 Gallon Drum Biological Larvacide   | NO BIDS        |
| 8. | 5 - 55 Gallon Drum Heavy Duty Degreaser<br>@ \$745.25/Drum                                  | Kinzua Env.    |

The motion was made by Gabriel and seconded by Aughenbaugh that Council accept the recommendation of the City Engineer and award the bids to the lowest bidder as shown above. There was a question on the vote: Councilman Aughenbaugh wanted to know about item #7 that shows NO BIDS. Nasuti stated that it is a specialty item and we will continue to purchase it through our previously contracted provider Aquafix, Inc. Roll call vote was as follows: Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0.

#### **Recommendation: Planning Commission**

Erickson & Arbogast – Subdivision/Lot Consolidation – 404 E. Sheridan Ave & 425 Randall Court  
City Engineer/Public Works Director Nasuti stated that this is a minor subdivision/lot consolidation he believes it is just a few feet; he believes they are trying to square up the property. The motion was made by Aughenbaugh and seconded by Gabriel that Council accept the recommendation of the Planning Commission and approve the subdivision/lot consolidation between 404 E. Sheridan Avenue and 425 Randall Court. Roll call vote was as follows: Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0.

#### **Request from Redevelopment Director Mitchell to appoint Jessica Runyon, a City of DuBois resident, to the Redevelopment Authority for a five-year term ending May 8, 2027.**

Mitchell pointed out that her term ending date is past the date of consolidation, so he is currently checking with the consultants. The motion was made by Gabriel and seconded by Bernardo that Council appoint Jessica Runyon to the DuBois Redevelopment Authority for a term to be determined by the consolidation consultants. Roll call vote was as follows: Bernardo, yea; Aughenbaugh, yea; Gabriel, yea; Walsh, yea. Motion passed 4-0.

#### **Police Chief – Blaine Clark**

Complimented the road crew on a fantastic job, many accidents all around us but none in DuBois. He stated that Sandy had between 25 -30 incidents because of the snow and DuBois had none.

#### **Councilwoman Diane Bernardo**

- Shout Out for Steve Way – Grant administrator of the Downtown Façade Grant Program which is a totally volunteer position. She went on to talk about a property owner that owns an entire block using the grant; Planet Bike to Medical Supply store. She would like to see the grant used for more than signage.
- Pours for Paw flyer – asked everyone to take one to display. Goodwill Industries made the flyers for the Gateway Humane Society. The money from the event will go toward Neutering/Spaying and health needs of the animals.



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Councilman Jim Aughenbaugh

Thanked Chief Clark for the outline. Councilwoman Gabriel asked if the Chief had gone over the outline with his officers. He said not yet but plans to in the next week.

City Manager – John “Herm” Suplizio

- Discussed the memo/outline from Chief Clark
- Announced that Code Enforcement/Zoning Officer Lawhead and Redevelopment Director Mitchell will be attending a Judicial Sale in Clearfield on Friday concerning the Cosmetology Building and a house on E. Weber. He went on to say that there is some interest in the Cosmetology School. Mayor Walsh asked about the parking at the East Weber house. Suplizio stated there really isn’t any they have to scabble up and down the bank.

Councilwoman – Shannon Gabriel

Asked if the Chief needed approval from Council to discuss the outline with his officers. He stated he did not, he planned on talking to them sometime this week. Mayor Walsh stated that Council had already approved advertising for testing.

Nick Hoffman – Courier Express

Asked if Council had a comment on the recent Attorney General search of the City Building Office. Mayor Walsh stated that the press knows as much as we do.

ATTEST:



APPROVED:

