



CITY OF DUBOIS, PENNSYLVANIA

16 W. SCRIBNER AVE. • P.O. BOX 408 • DUBOIS, PENNSYLVANIA 15801

Office of the City Manager

PUBLIC RECORD REVIEW/DUPLICATION REQUEST

Print Legibly, unreadable requests cannot be processed.

Requester's Name: _____ Date of Request: _____

Requester's Address: _____

Requester's Telephone No. _____ Fax No. _____

I request: Review Duplication (Check applicable Box) of the following records:

IMPORTANT: You must identify or describe the records with sufficient specificity to enable the City of DuBois to determine which records are being requested. Use additional sheets if necessary. **A fee of .50¢ per page will be charged for duplication services.**

Signature of Requester

This request may be submitted in person or by certified mail to:

John F. (Herm) Suplizio, City Manager
City of DuBois
16 W. Scribner Ave
PO Box 408
DuBois, PA 15801